

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

13th. July 2011

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in The Memorial Hall, Salford Priors, on Wednesday 20th. July at 7.30pm. for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. James, Pemberton, and Howse.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 15th. June at The Memorial Hall, Salford Priors.

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

5.1 Conifer obstructing footway, Ban Brook Road.

5.2 Evesham Road VAS.

- 5.3 Councillor vacancy.
- 5.4 Street nameplate, Fern Close.
- 5.5 Street nameplate, School Avenue
- 5.6 Drainage at Broom Lane
- 5.7 SDC Consultation regarding future ownership of parcels of District Council land.
- 5.8 Sewerage project on B4088
- 5.9 Hedge by Limebridge Bank
- 5.10 SpeedAware tests in School Road.
- 5.11 Wooden benches.
- 5.12 Transfer of Minute Books to Warwickshire archive.

6. Planning general (*Pink papers*)

- 6.1 Receive Draft Minutes of a meeting of the Marsh Farm Liaison Group.
- 6.2 Receive report on tipping at Long Marston.
- 6.3 Consideration of rearrangement of meeting with DC Members and Planning Officers.

7. New Planning Applications to consider

Approval of representations made between meetings:

- 7.1 **11/01300/FUL** - Single storey extension to dining room at The Barns, Station Road, Salford Priors, Evesham, WR11 8UX for Mr & Mrs A Fernihought.
- 7.2 **11/01301/LBC** - Single storey extension to dining room, removal of wall between dining room and kitchen and roof repairs, at The Barns, Station Road, Salford Priors, Evesham, WR11 8UX for Mr & Mrs A Fernihought.
- 7.3 **11/00845/FUL** - Two storey and single storey rear extension to replace existing single storey extension at 1 – 2 Pitchill Cottages, Pitchill, Evesham, WR11 8SN for Mr Brian Goll
- 7.4 **11/01370/FUL** – Proposed side and rear single storey extension and proposed rear first floor balcony at Whiteoak, Rushford, Evesham, WR11 8SL. for Mr & Mrs Peter Young.

8. Planning Decisions

- 8.1 **11/00846/VARY** – The Bell

9. Footway Lighting (*Blue papers*)

- 9.1 Consideration of initial results from questionnaires.
- 9.2 Receive report on the disconnection of supplies.
- 9.3 Consideration of a report from the Clerk relating to specific lights.

10. TOPs (*Pink papers*)

- 10.1 Electricity supply, Clerk to report.
- 10.2 Receive report from Cllrs. Wolfe and Maude following the TOPs AGM.
- 10.3 Consideration of repairs to TOPs.
- 10.4 Consideration of TOPs accounts.
- 10.5 Receive report of reference of loss of discretionary rate relief to Ward Members.

11. Playing Field

- 11.1 To receive the Playing Field weekly safety reports.

12. Highways

- 12.1 To receive a report on the loss of drain covers.

13. Events

- 13.1 Receive report on progress of arrangements for a Civic Reception for ex-councillors.
- 13.2 Receive report on progress of arrangements for the Jubilee celebrations in 2012.

14. Allotments

- 14.1 Consideration of a report of an informal meeting with the tenants. (*Pink paper*)

15. Planter Contract

- 15.1 Consideration of Jubilee planting
- 15.2 Consideration of replacing dead shrubs
- 15.3 Consider removing dead shrubs on School Road between concrete planter and Park Hall Mews junction.

16. Communications

- 16.1 Website, Cllr. Maude to report.
- 16.2 Receive a report on the response to Mrs Dare's letter regarding communications.

17. Rights of Way

- 17.1 To receive a report from the Rights of Way Inspector.

18. Matters raised by Councillors

- 18.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 18.2 Members to suggest items for consideration by F&GP Group.
- 18.3 Consider a meeting date for F&GP meeting.

19. Staff and administrative matters

- 19.1 Receive a report from the Chairman regarding the appraisal meeting with the Clerk.

20. Consideration of Correspondence Received (*Yellow papers*)

- 20.1 The Royal British Legion
- 20.2 WALC Newsletter ADH\94
- 20.3 WALC Training courses
- 20.4 Salford Priors Fete Committee

21. To Table

- 21.1 The Clerk Magazine, July 2011, Vol. 43, No. 4
- 21.2 Clerks & Councils Direct, July 2011, Issue 76

22. Finance (*White papers*)

- 22.1 To consider and approve the payments and transfers listed in Appendix A.
- 22.2 To consider the Financial Report for the period April 1st. to 30th. June 2011.
- 22.3 To consider the Bank Reconciliation report for the period April 1st. to 30th. June 2011.

23. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 17th. August 2011 in the Memorial Hall, Salford Priors.

24. Closure of meeting

APPENDIX A - Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6474		26.00	0.00	26.00	AM Willcox, Allotment rent Plot 8A
6475		42.00	0.00	42.00	RL Smith, Allotment rent Plot 11
6476		50.00	0.00	50.00	RL Smith, Allotment deposit Plot 11
Total		£316.69	£0.00	£316.69	

A2 Expenditure transactions approved between meetings

Tn. No.	Cheque	Gross	Vat	Net	Details
8722	102420	75.73	12.62	63.11	BT Payment Services Ltd., office phone
Total		£75.73	£12.62	£63.11	

A3 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8721	dd	18.99	2.83	16.16	Plusnet, Office Broadband.
8723	102421	199.26	33.21	166.05	Limebridge Rural Services, Planter contract.
8724	102422	558.00	93.00	465.00	Hightrees Landscape Services Ltd., Mowing contract.
8725	102423	494.12	82.36	411.76	npower, street lighting energy.
8726	102424	95.10	15.85	79.25	Digital Copier Systems Ltd., office photo copier.
8727	102425	402.70	0.00	402.70	MJ Philpott, Clerk's salary July.
8728	102426	145.75	0.00	145.75	Warwickshire CC, TOPs lease.
Total		£1913.92	£227.25	£1686.67	

Authorisation for payment was proposed by,seconded by, and carried. Cheques were signed by and

A4. Transfers

To transfer £..... from No.1 account to Community account. Authorisation for transfer of funds was proposed by,seconded by and carried

A5. Account Balances at 12.07.11

Community a/c **£2434.90**
 No.1 a/c **£35332.77**
 No.3 a/c **£213.92**