

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall, Salford Priors, on Wednesday 18th. July 2012 at 7.30 pm.

Present: Councillors, JR Stedman, (Chairman), L Wright, P Dare, K James, K Littleford, DC Penn, and A Quiney.

Also in attendance: MJ Philpott, Clerk, County Cllr. P Barnes, District Cllr. Howse, and eight members of the public.

1. Apologies for absence

There were no apologies for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members were reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members were reminded that they were required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest were required to leave the room for the relevant agenda item.

Cllr. Dare declared a prejudicial interest in Item 21.1.

Cllr. Stedman declared prejudicial interests in Items 10.2; 14.7; and 17.2.

Cllr. James declared a personal interest in Item 17.2.

Cllr. Penn declared a personal interest in Item 17.2.

3. Open Forum

3.1 The Chairman moved that the meeting be adjourned for Open Forum and this was agreed.

3.2 Have your say: No under 18s. were present

3.3 Public Participation: Mrs Seville said that a “Welcome to Salford Priors” sign opposite Alamo needed clearing which she agreed to undertake. A resident asked where heavy goods vehicles would be accessing the Alamo factory under the proposed re-development of the site. It was noted that traffic flows within the site would be improved but there might be more use of the access nearest to properties. It was also suggested that the 30mph speed limit on Station Road should be extended to include these accesses.

3.4 Ward Members’ Reports Cllr. Barnes referred to concerns regarding the possible closure of A&E services and said there would be an NHS speaker at the next Community Forum on 11.09.12. He said that parents at Dunnington School had been asked to park further down Tothall Lane which they were now doing. Other parents who walked to school and took their dogs now requested a dog waste bin in the area. Cllr. Wright said that parents were still parking near the cross-roads. Cllr. Barnes then said there were concerns regarding school numbers at both the parish schools. He said he had been chasing the issue of future sand and gravel reserves without success. He mentioned the Marsh Farm Liaison Group meeting and said he had found someone who might do any necessary environmental assessment for the proposed ecological site free of charge. Cllr. Barnes said he had suggested to government that elections for the new police commissioners should be by postal vote. The Chairman asked Cllr. Barnes to check with Cabinet if WCC had made available the land for the affordable housing project.

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Cllr. Howse reported that it was hoped to deal with the new medical centre application under delegated powers and if all went well the centre could be open in April. He said there was to be a large screen TV in the Bancroft Gardens, Stratford, to show the Olympics opening ceremony and also that a new contract with Stratford Market had been negotiated. Cllr. Howse said the District Council was seeking to return some 75 empty houses to use as this was very cost effective. He said that the Council was seeking a meeting with Orbit regarding their selling off some houses but he said the District Council had no powers to prevent this. In answer to a query from Cllr. Quiney regarding the health centre at Friday Furlong as indicated in a recent ward member's newsletter, Cllr. Howse said that there was little chance of the Friday Furlong development proceeding before its planning permission ran out.

3.5 The Chairman closed the adjournment at 7.55 pm.

4. Minutes

4.1 The Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 20th. June 2012 at The Memorial Hall, Salford Priors were approved and signed by the Chairman.

5. Clerk's Progress Report

5.1. New Code of Conduct.

The Clerk reported that the proposed Code of Conduct from SDC was still awaited. He said he had circulated copies of the new form for registering Disclosable Pecuniary Interests and these needed to be received by SDC by 28.07.12.

5.2 Parking at Dunnington School.

Cllr. Wright referred to a group of shrubs by the emergency entrance to the school field and said if they could be removed it would provide parking for up to three more cars. The Clerk was asked to write to the Head to request this. Council agreed to take the parking issue off future Agendas until December when the new request for a traffic order and double yellow lines to WCC could be considered.

5.3 Proposal for a new bus shelter in School Road.

The Clerk reported that he had now received details of the highway extent, requirements for erection of a bus shelter, and details of plant enquiries. Apart from the possible domestic water connections there did not appear to be any major problems. The Clerk was asked to obtain detailed costings for the works. In connection with the bus shelter by Hedges Close the Chairman confirmed the brambles had been sprayed and removed.

5.4 Affordable Housing.

The Clerk said Phil Ward had reported that Stratford DC has confirmed the "top-up" funding. WCC officers have agreed to prepare a Report to Cabinet (in July) recommending the release of the land. Then the planning application will be prepared.

5.5 Notice board at Dunnington.

The Clerk reported that the Notice Board has been repaired by Mr Hackling.

5.6 Dog fouling enforcement.

The Clerk reported that details of an incident on the childrens' play area had been reported to the SDC dog warden for action on 9.07.12. The Clerk was asked to obtain more "No Dogs" signs for the play area fence as all previously fitted signs had been removed.

5.7 Purchase of access to Playing Field.

The Clerk said there was still nothing to report and Council asked for a reminder to be given to SDC in view of concerns about possible costs.

5.8 Orbit inspection.

Matters raised in the Chairman's report of the estate inspection were sent to Orbit. In respect of the lights in Perkins Close clarification was sought as to their ownership. Cllr. James confirmed they were now the responsibility of the Parish Council. Regarding the upkeep of areas of Priors Grange, Orbit had replied that there was no service charge and no budget for maintenance or clearing. The Clerk said he would photograph the area with help from Cllr. Littleford and write again to Orbit. The Clerk confirmed that Orbit had agreed to take action regarding the keeping of dogs in the flats and also that the future ownership of the Playing Field car park was not known at this stage.

5.9 Parking in St Matthews Close.

The Clerk reported that the parking situation had been monitored regularly and no illegal parking had been observed. On this basis he had spoken to Cllr. Dare who raised the issue originally and he considered no action should be taken this time but he would continue to observe the situation. Council considered there was an issue of inconsiderate parking and the Clerk was asked to write accordingly.

5.10 Mole control on Playing Field.

The Clerk said that an order had been placed with Brandon White for a maximum price of £120. Cllr. Quiney reported that the moles were still very active in many areas of the field boundaries and around the TOPs building. The Clerk was asked to chase the work.

5.11 Footway between Salford Priors and Abbots Salford

The Clerk reported that Sandfields had promised to cut the overgrown hedge during the week commencing 9.07.12 and a report had been received that the work had been done. Cllr. Littleford said there were still many weeds on the footpath by the bridge between Abbots Salford and Salford Priors and the Chairman said this was within the verge cutting area.

5.12 Additional Dog Warden

The Clerk confirmed he had written to Robert Weekes of SDC as instructed regarding the possibility of an additional dog warden funded by parish councils. He had replied noting our views but adding that responsibility for dog fouling enforcement is not solely a matter for the District Council but a shared responsibility with Parish and Town Councils which can appoint their own personnel to carry out the work and issue fixed penalty notices. However it is not a mandatory requirement and so most choose not to provide the service.

6. Planning general**6.1 Packing Station at Orchard Farm**

Following representations made by Ward Members and the Clerk, Robert Weekes, SDC Planning Officer, had agreed to clarify the legal and Planning issues which the Parish Council raised. He recommended that direct talks took place between the Council and the Company. Cllr. James proposed that a meeting should be held with Angus Soft Fruits (ASF) and that affected residents should also be invited to attend. It was agreed that the Clerk would find a suitable date and prepare a flier and then Cllrs. Stedman and Quiney would deliver these to the people affected. A notice would also be distributed by the E-News. Cllr. Howse was asked to speak to Robert Weekes and to

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Leenamari Aantaa-Collier of SDC planning and legal respectively to arrange a meeting with councillors to discuss the legal issues of the Packing Station. Cllr. James gave a helpful explanation of the planning situation regarding the Packing Station at Orchard Farm and he was asked to prepare a detailed briefing note of the history for the information of Members.

6.2 School Road Pine Tree.

Council was pleased to note that the District Council had issued a Tree Preservation Order (No. 677) on the Corsican Pine located to the south eastern side of the access track to Orchard Farm, School Road, Salford Priors. This order is open to challenge for a period of six months.

6.3 Marsh Farm Liaison Group.

The Clerk had circulated draft minutes of a meeting of the Liaison Group held on 12.07.12. Cllr. Wright reported that extraction of gravel North of Broom Lane had been somewhat less than anticipated by CEMEX but infilling to Marsh Farm Quarry was proceeding according to schedule. The Chairman reported that an important discussion had taken place regarding the possible formation of an ecological site based on two ponds to the south of the quarry and there had been support from both Ragley Estates and from CEMEX in principle subject to the cost of amending the existing restoration plan not being prohibitive.

6.4 Neighbourhood Plan matters as raised by Cllr Dare.

Cllr. Dare said that now there was a plan to go forward would it be possible to consider future funding options. Cllr. James said that, unlike Wychavon, SDC did not get any government funding in the initial tranche. However there were now five funding agencies and the general view was that this money would not all be spent. It was very early days in SDC for Neighbourhood Planning as the Core Strategy had been further delayed; however, he believed Stratford would offer officer support to parishes. He recommended Members to view the Much Wenlock Council website.

The Chairman said that the planned Forum for September should be included as a headline in the Newsletter and said that it would be helpful to get a planning expert/officer to contribute to this event. He referred to Cllr. Dare's comment that the Council had been tardy in respect of gaining funding and she responded that Cllr. Pemberton had urged the Parish Council to progress matters in October last year. Cllr. Dare said that, not being a councillor then, she didn't see everything that was going on in the background. The Chairman urged Cllr. Dare and all Members to be very careful when sending electronic communications to all Members and the Clerk as all of these e-mails are subject to disclosure under the Freedom of Information Act.

6.5 Parish Council visit to the Alamo factory.

The Chairman reported that Members had visited the Alamo factory for a factory tour and to discuss the company's plans for future development of the site. Cllr. Wright said that there had been an excellent presentation by Mr Ward and it was good to see real manufacturing taking place in spite of the constraints of the existing premises. In respect of the proposed extensions, Members considered that there would be no impact beyond the existing tree screen and the visual appearance generally would be improved.

7. New Planning Applications to consider

7.1 12/0417/FUL – Rear extensions to ground and first floor (Amendment to previously approved application 12/00668/FUL) at 1 New Cottages, Evesham Road, Salford Priors, Evesham WR11 8UU for Mr & Mrs Richard Corbett.

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The Clerk reported that as the closing date was 11.07.12 members had been informed of the application and a response based on their comments had been provided. The planning authority had been asked to give full consideration to the effect of changing much of the elevation from brick to glass in a prominent situation.

7.2 W/12/00927/PN (Wychavon DC ref.) – Erection of 3 poly tunnels at WCC Smallholding off Three Cocks Lane, Offenham for Zeneth Nurseries Ltd.

The Clerk reported that no representations had been made to this application as comments were due by 2.07.12 and the same response had been given to several similar applications in the area.

7.3 12/01334/FUL – Change of use of a garden centre to a medical health centre and associated parking, landscaping and demolition of glasshouses at Crabtree Garden Centre, Stratford Road, Bidford on Avon, Alcester B50 4LL.

Cllr. Wright considered the proposal was the best option and Cllr. Penn said it was a better site than any other proposed because of the area of land available. Cllr. Quiney expressed concern regarding service buses bringing patients to the Centre. Cllr. James said medical services had already been lost to Alcester and there was a real need. He suggested the bus problems could be engineered out but also recommended that there be more car parking spaces.

In its response to the District Council it was agreed that the Parish Council totally supports the proposal for a new medical centre at the Crabtree Garden Centre site. Some 80 per cent of the residents of the parish use the current centre in Bidford. The Council requested that consideration be given to increasing the number of parking spaces to 75 – 80 and also that appropriate engineering or traffic management works be carried out to facilitate service buses stopping at the Centre and particularly for passengers having to cross the main road in the dark. Such works might include lighting, a traffic island, warning signs, or even extending the speed limit from Bidford.

7.4 12/01492/TREE – T1: Oak – Crown reduction by 30% at Berryfield, Evesham Road, Salford Priors, Evesham, WR11 8UU for Mrs Annette Porter. Council recognised this was an attractive tree and that the shape would be maintained by the proposed works. Council supported the application.

7.5 12/01349/FUL – Demolition of existing buildings and extension to existing factory unit (5,360m²) to provide additional manufacturing, assembly, testing and storage facility together with the erection of a replacement service centre building (330m²). Revised site layout to provide new internal access road, service yards, car parking and other associated works including the deposit of excavated materials on adjacent field (up to 1m) at Alamo Group Europe Ltd., Station Road, Salford Priors, Evesham, WR11 8SW for Alamo Manufacturing services (UK) Ltd.

Cllr. Quiney was concerned about the demolition of the old engine shed and the possible future loss of the old station buildings. The Chairman said it was important not to jeopardise the application and Cllr. James reminded Members that the site was adjacent to the conservation area and special criteria applied.

In considering its response Members were strongly supportive of this application to extend the factory. Councillors had visited the factory recently and saw the high quality of engineering being carried out in very challenging conditions. It was the Parish Council's opinion that the additional covered space and new facilities therein were essential to the continuing prosperity of this plant and its associated office and group headquarters role. The factory is a centre of excellence for agricultural engineering and is vitally important for the economy and employment within the parish and surrounding area. It is also considered that the developments will improve visual and other environmental aspects of the factory.

8. Planning Decisions

8.1 No planning decisions were received

9. Quarter 1 Financial Report and Budget Expenditure

9.1 Clerk's report on budgets and account balances

The Clerk reported that income and expenditure were generally in line with the budget. Most of the Jubilee income had occurred in the previous financial year but most of the expenditure had taken place in the current year. As a consequence the forecast surplus for the year was now approximately £1925. Expenditure on TOPs was forecast at £1500 less than budgeted and salaries, tax, and administration was some £750 less than budgeted mainly due to a much lower insurance cost. The Clerk said that the sum allowed for projects remained at £10000 and Council noted the list of projects that had been considered during recent meetings. These included a new bus shelter in School Road, a replacement see-saw, a new light by Hedges Close, and the employment of a Parish Lengthsman. No decisions were made on any of these items. Council accepted the report.

9.2 Confirmation of the bank reconciliation.

Council authorised the Chairman to approve the bank reconciliation following the meeting. After the meeting the Chairman inspected the Accounts and Bank Statements and confirmed the bank reconciliation was correct.

10. Playing Field

10.1 Playing Field weekly inspections.

Cllr. Quiney had submitted inspection reports dated 18.06.12; 25.06.12; 2.07.12; 9.07.12; and 16.07.12, the major issue was an infestation of moles. The Chairman reported that someone had been playing golf on the field and had left many divots around the field. This was damaging to the sward and also a dangerous activity on a playing field. Cllr. Quiney agreed to speak to the person concerned and monitor the situation.

Cllr. Quiney reported that the grass around the margins had not been cut and neither had the childrens' play area. Cllr. Quiney also said that there was a low canopy of branches in the picnic area and also overhanging branches and overgrown holly bushes along the boundary with the school field. The Clerk was asked to arrange for Mr Hackling to trim these branches and cut back the bushes and also to clear rubbish left in the picnic area.

10.2 Football on the Playing Field

Moved to end of meeting

10.3 Removal and disposal of the rugby goal posts.

The Clerk reported that he had circulated both schools regarding the goal posts. Neither school had expressed an interest however Paul Johnson at Dunnington had said that children of this age were only allowed to play non-contact tag rugby which did not use goal posts. Council agreed to store the posts under TOPs and request the football club carries out the removal.

10.4 Replacement of the see-saw.

The Clerk said the total cost of replacement would be £3223. Cllr. Littleford suggested that perhaps other items of equipment should be considered and Council agreed to consider re-vamping the whole area, a project for which grants would probably be available. The Chairman suggested that the Council might attend the Saltex Exhibition at Windsor in September to have an opportunity to visit many of the play equipment manufacturers in one place; it was agreed to consider this at the next meeting.

11. Allotments

11.1 Payment of rents.

The Clerk had circulated a schedule showing the rents paid to date for the current year. The Chairman said there was ragwort on the plots and the Clerk was instructed to write to the tenants asking them to remove it and advising them to take the necessary precautions for handling toxic plants. Mr Hackling would be asked to clear ragwort from un-let plots and the surrounding ground. Regarding the plots where the rent was unpaid Council agreed that a final warning should be sent and any plots where the rent had not been paid by the time of the site meeting would be taken back by the Council and the deposits forfeited as appropriate.

11.2 Advertising the allotments outside the parish.

Cllr. Wright proposed that the plots should be advertised in Alcester and Bidford. He also suggested that the plots could be moved to a new site beyond the proposed affordable houses site in Tothall Lane but this was not agreed. Council asked for the previously agreed reduced rent and plot vacancies to be included in the Newsletter.

11.3 Date for a site meeting.

Council agreed to hold a meeting with allotment holders on Tuesday 7th. August at 6.00pm.

12. Footway Lighting

12.1 Criteria for the installation of strategic footway lights.

The Clerk had circulated a draft document setting out possible criteria for siting future strategic footway lights. In referring to the cost criteria he said there came a point where it was more practical to install a solar power light. Councillors queried the possibility of determining potential usage of lights by pedestrians and suggested the number of properties served might be a better factor. Council considered it was better to have some agreed criteria rather than make ad hoc decisions on individual lights. The Clerk agreed to test the criteria on particular lights.

12.2 Light at Hedges Close.

The Clerk reminded Members that he had reported that the connection charge for a light in this area was £925.65 plus VAT. He had requested a quote from PD Long for the supply and installation of a new column and light which would be about £800 for a 70W SON lamp. Cllr. James had said that a compact fluorescent or LED light would be more efficient and he provided a specification and the Clerk was asked to gain a further quotation for consideration at the next meeting. The quotation for this alternative light was £1890. Cllr. James said that the compact fluorescent light would be considerably less expensive and the Clerk was asked to obtain a quotation for this form of light. It was also agreed to consider this light against the criteria identified above.

12.3 Streetlights as requested by Mrs Corbett.

Mrs Corbett had requested that former lights in Evesham Road should be replaced. The Clerk had contacted Western Power Distribution and had been informed that there was only one point in Evesham Road where an underground cable existed. This was at the Abbots Salford end of Orchard Drive. The electricity company had said that for any other location in Evesham Road the cost of installing a new light would be prohibitive. Cllr. Quiney asked if solar lights would be acceptable but the Chairman said this was unlikely in a Conservation Area. Cllr. Wright proposed that this matter be not considered further and Council agreed. The Clerk was asked to inform Mrs Corbett accordingly and include a copy of the Western Power Distribution plan.

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13. Events**13.1 Report from Cllr. Littleford regarding the Jubilee Day event.**

Cllr. Littleford had circulated a final report for the Jubilee Day event. She said the Family Pentathlon did not go ahead but there was a small charge outstanding for the cancelled bouncy castle hire. She also presented proposals for distributing the remaining Jubilee Coins and these were agreed by the Council. Cllr. Littleford then set out several proposals for using the surplus funds to purchase a lasting memento of the historic event. These suggestions included, a Picture Post collection of photographs to mark the occasion; a pergola and shelter over the patio of the Memorial Hall, an official photograph of Her Majesty The Queen; seven trees to be planted, one in each settlement; and a defibrillator. Cllr. Penn added a bird hide at the proposed ecological area. The Chairman proposed, seconded by Cllr. Wright, and agreed, that the official photograph of The Queen should be purchased and framed at a cost of total cost of £208. For the remaining funds Council agreed to determine the costs for the pergola and for the Picture Post book for consideration at the next meeting. Cllr. Littleford's report is attached as Appendix B to these Minutes.

13.2 Jubilee Event Financial report

The Clerk presented a final report and said there were two outstanding invoices from The Queens Head and from Fine Floor Sanding for £60 and £20 respectively.

13.3 Confirmation of invoices from The Bell Inn.

The Clerk confirmed that the payments made to The Bell Inn were correct.

The following items were deferred to the next meeting due to time constraints:

14. Highways
- 14.1 Report from Cllr. Quiney regarding the provision of dropped kerbs.
- 14.2 WCC requirements for a Parish Lengthsman.
- 14.3 Consideration of the engagement of a Lengthsman and proposed terms of contract.
- 14.4 Speeding in School Road.
- 14.5 Request from Dunnington residents for a dog waste bin.
- 14.6 Storage and provision of sand bags.

15. Communications**15.1 Website.**

The Clerk reported that the website had been updated. He said that the request for information regarding an old photograph on the site had resulted in a family reunion and Council suggested this information could be included in the Newsletter.

15.2 Newsletter.

The Clerk had circulated a draft Newsletter. Councillors were asked to review the items and to inform the Clerk of any changes and any additional items to be included by Wednesday 25th. July. The Chairman said that an item on Neighbourhood Planning and the proposed Forum in September should be included. Cllr. Dare agreed to re-format the text into a more attractive style and the Clerk was asked to make arrangements for printing on A3 paper.

16. Rights of Way**16.1 Report from Cllr. Penn on the Rights of Way.**

Cllr. Penn reported that there were problems with AL11 where it crossed Mr Cooke's field due to crops on the line of the path. In this instance Council decided to take no further action. Cllr. Penn also said that the obstruction on AL4 by the settling pond had been cleared.

17. Contracts

17.1 Meeting with the mowing contractor.

Cllr. Wright reported on a meeting with the mowing contractor held on Monday 9th. July attended by Cllrs. L Wright, P Dare, A Quiney, K Littleford and the Clerk. Cllr. Wright said he had informed the contractor that the quality of the amenity mowing was not acceptable and cited the failure to trim around posts and failure to blow off grass cuttings from paved areas. He also said there was an issue with personal protection equipment. The contractor had agreed to attend to all these issues. The meeting had also considered various areas that were sometimes missed and Councillors had agreed that the map accompanying the contract was to a small scale and some clarification was needed. On the Playing Field there was some concern that the mowers needed sharpening and Cllr. Quiney said he was particularly concerned about the childrens' play area which had not been cut for a considerable time. The Chairman said he felt the map was clear and emphasised that all grass areas within the amenity area needed to be cut to the required standard. Councillors were concerned that the matters discussed had not been attended to and the Clerk was asked to write a firm letter to the contractor requiring all areas to be brought up to standard and to consider termination of the contract if this was not achieved. The Clerk was also asked to query use of a side arm mower on the verges and the Chairman suggested the Council should also consider taking over the verge mowing contract from the County Council because the duplication of effort was not working.

The following items were deferred to the next meeting due to time constraints:

17.2 New Planter contract.

18. Closure of A&E Facilities in Worcestershire

18.1 Cllr. James reported that the consultation was ongoing and Council agreed to consider this at the next meeting.

19. Matters raised by Councillors

19.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors were respectfully reminded that this was not an opportunity for debate or decision making.

19.2 Cllr. Penn, Highway signage on the A46 Island.

Cllr. Penn said there had been an accident on the A46 near the Salford roundabout when a car had driven down the wrong side of the dual carriageway. He noted that there were no signs indicating it was a dual carriageway and the Clerk was asked to write to the Highways Agency to seek a signage audit.

19.3 Cllr. Dare, Sale of Housing Association properties.

Cllr. Dare said an article in the Herald newspaper had highlighted the loss of rental properties. She said that there were 114 bids for a house in School Avenue and 123 bids for a house in Ridsdale Close. She felt it was important not to dispose of rural housing stock. The Clerk was asked to write to Orbit and Cllr. Howse expressing the Council's concerns over the loss of social housing stock in rural villages when local families clearly have a need for such properties.

Cllr. Dare having declared a prejudicial interest in 20.1 left the room for the debate.

20. Correspondence

20.1 TOPs Management Committee regarding utility payments.

The Treasurer of the TOPs Management Committee had submitted an offer to take on the payment of the insurance premium in addition to the payment for electricity and water already agreed.

The Clerk said he had invoiced TOPs for the previous year's water rates amounting to a charge of £55.55. The Chairman considered that it was not appropriate for the Management Committee to take

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on the insurance as TOPs was a Council asset and the TOPs constitution would require an amendment to allow the changes in policy. There were various suggestions made regarding possible different models for holding TOPs as an asset and Council agreed to consider these at a future date.

Cllr. Dare returned to the room.

20.2 Bidford Community Library

Council noted the appreciation of the Library Board for the donation made.

21. To Table

Council noted the following tabled items:

21.1 The Clerk magazine, July 2012.

21.2 Clerks and Councils Direct

22. Finance

22.1 Consideration and approval of the payments and transfers listed in Appendix A.

Council noted the income transactions in Appendix A1.

Council considered the expenditure transactions listed in Appendix A2. Authorisation for payment was proposed by Cllr. Wright, seconded by Cllr. James, and carried. Cheques were signed by Cllr. Wright and Cllr. James.

Council considered and approved a proposal to transfer £3000.00 from No.1 account to the Community account in Appendix A3. Authorisation for transfer of funds was proposed by Cllr. Wright, seconded by Cllr. Quiney, and carried.

Council noted the bank balances in Appendix A4.

Having declared an interest in Item 10.2., Cllr. Stedman left the room.

Cllr. Wright took the Chair.

10.2 Football on the Playing Field

The Clerk reported that the arrangements agreed at the previous meeting with the groundsman from Studley had fallen apart. He had then approached the mowing contractor but he did not have the necessary equipment. After consultation with the Vice-Chairman the Clerk had approached Limebridge Rural Services and a quotation had been received for the necessary work to prepare the pitch based on the materials being supplied by others. The materials will cost £308.50 nett and the labour cost will be £150. Council agreed these quotations.

23. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm., on Wednesday 15th. August 2012 in The Memorial Hall, Salford Priors.

24. Closure of meeting

The Chairman closed the meeting at 11.14 pm.

Signed.....

Date.....

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6528	100177	60.00	0.00	60.00	Steven James Kitchens, Jubilee Event advertisement

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Total		£60.00	£0.00	£60.00	
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A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8900	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8901	dd	27.00	1.29	25.71	EDF, TOPs electricity
8902	102575	54.00	0.00	54.00	Wicksteed Leisure Ltd.
8903	102576	40.00	0.00	40.00	M Hackling, Repair lock on Dunnington notice board
8904	102577	152.00	0.00	152.00	M Hackling, repairs to play equipment following independent inspection.
8905	102578	52.00	0.00	52.00	M Hackling, Remove pallets and timber from Playing Field.
8906	102579	148.00	0.00	148.00	M Hackling, Install gate on AL11.
8907	102580	834.00	139.00	695.00	Hightrees Landscape Services Ltd., Mowing contract
8908	102581	85.35	14.23	71.12	Digital Copier Systems, Office photocopier
8909	102582	456.71	0.00	456.71	MJ Philpott, Clerk's salary July
8910	102583	34.62	5.77	28.85	npower, footway lighting energy
8911	102584	73.91	12.32	61.59	Staples, ink cartridges, white and coloured paper.
8912	102585	579.10	0.00	579.10	Stratford on Avon DC, Charge for Parish election
	102586				Cheque spoilt and cancelled
8913	102587	145.75	0.00	145.75	Warwickshire CC, TOPs lease
8914	102588	345.20	36.70	308.50	Maxwell Amenity Ltd., Grass seed, top dressing, fertilizer, weed killer for Playing Field
Total		£3046.63	£221.14	£2825.49	

A3. Transfers

Transfer £3000 from No.1 account to Community account.

A4. Account Balances at 10.07.12

Community a/c	£2718.47
No.1 a/c	£45079.33
No.3 a/c	£214.08

APPENDIX B – Report to Parish Council regarding the Queen’s Diamond Jubilee Event by Cllr. Littleford.

Family Pentathlon Event booked for Saturday 30th June at 5pm did not go ahead due to no family team’s pre booking or turning up on the evening. The Bouncy Castles were cancelled early afternoon but the company require a £30.00 payment to cover the hire of the generators. I have not received this Invoice as yet. We are now looking at organising something with the Memorial Hall Committee to take place in the Hall possibly a horse racing evening.

Jubilee coins

I still have a few coins which needing collecting, over the next couple of weeks I will contact them all and arrange to deliver them. There is a surplus of commemorative coins. I would like to suggest that the following people receive a coin.

Jubilee Committee members along with the volunteers who helped on the day,

Parish Councillors

Firemen

Companies who donated or advertised

Members of the Over 60’s

Suggestions Received from Villagers on how to spend the surplus money.

Option 1 – What I propose would go as a gift to every family in the Parish. It would be a lasting memory, on film, of this community in this special year. Think a treasured scrapbook. Think Picture Post. My suggestion is that you fund a photographic album of all the groups – not individuals but groups - who together create the place that is Salford Priors. The post girls, the Over 60s at their meeting, Colin and his team in the village shop, the new football team, your Jubilee group, the ladies at their regular meeting, a crane shot of the entire workforce at Evershed’s factory. The list will go on. Great group photographs are essential. I’m copying this to Kim because he favoured the work of a young up-and-coming student of photography and could certainly advise. The pictures would be supported by suitable brief captions. The printed picture album would be a photo record of this year and this society for all of us to keep. It would also be a valuable archive; a complete story on film of this little community in 2012.

Option 2 – Having considered your potential surplus Jubilee funds I would ask you to consider funding a large pergola to be installed on the patio of the Memorial Hall. The patio is regularly used for children to play and smokers at parties and events or just users to get some fresh air. It has been mentioned to me on several occasions that the patio is bare and bland and needs some sort of feature to enhance it. I consider that a well-built pergola with climbing plants such as Wisteria or Clematis would greatly enhance the patio for the good of the community and be a lasting feature funded from the Jubilee sponsors and supports.

Option 3 – The purchase of the Queen’s Official Diamond Jubilee photograph on canvas which could be hung in the Memorial Hall. They are available from Clerks & Councils Direct. The photograph is available in the following sizes:- 32 inches x 24 inches for £108.00 or 48 inches x 36 inches for £177.60 it has a 1.5 inch deep frame, so it can hung framed or unframed. Photograph can be viewed online at www.clerksandcouncilsdirect.co.uk.

Option 4 – The purchase and planting of 7 fruit or flowering trees, one for each area of the Parish.