

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall, Salford Priors, on Monday 19th. December 2011 at 7.30 pm.

Present: Councillors, JR Stedman, Chairman, L Wright, Vice-Chairman, AW Wolfe, DC Penn, L Maude and A Quiney.

Also in attendance: MJ Philpott, Clerk, County Cllr. P Barnes, District Cllr. M Howse, six members of the public, and former Cllr. Brian Slaughter.

The Chairman opened the meeting by reporting the death of Cllr. Hedley Langstone who was a Parish Councillor for Bidford and a member of the Marsh Farm Liaison Group for twenty years. The Chairman expressed his personal sadness and the appreciation of the whole Council for Cllr. Langstone's contribution to the well-being of the community.

The Chairman then welcomed former Cllr. Brian Slaughter and said that Brian started his community involvement in 1949 when he joined the Bidford Carnival Committee. In 1969 he was elected to Alcester Rural District Council which he served until 1976 when it became part of Stratford District Council. He continued as a District Councillor, was Chairman in 2003, and represented the newly formed ward of Bidford and Salford Priors from 2002. Brian served a term as County Councillor for Bidford and was also a Parish Councillor for some 18 years where he was Chairman between 1976 and 1979. He was a strong supporter of the Marsh Farm Quarry Liaison group until his retirement in 2011. The Chairman invited Brian to receive a small token of the Council's appreciation and wished him well in his retirement from political life; these sentiments were approved by acclamation from all present.

1. Apologies for absence

Apologies for absence were received and accepted from Cllr. L Robinson due to other commitments and from District Cllr. D Pemberton who was attending another meeting.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members were reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members were reminded that they were required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest were required to leave the room for the relevant agenda item.

Cllr. J Stedman declared a prejudicial interest in Item 5.3 if discussed.

3. Open Forum

3.1 The Chairman moved that the meeting be adjourned for Open Forum and this was agreed.

3.2 Have your say: No under 18s. were present

3.3 Public Participation: Mr Day said that a new light by the Post Office and shop was urgently needed and said it should be a priority for the Council. Mr Smith said that the gullies between the Toll House and Abbots Morton needed to be cleaned. He also complained about inconsiderate parking by parents delivering children to Dunnington School and said that they were wrecking the verges of residents' houses.

3.4 Ward Members' Reports Cllr. Barnes reported that the school recycling issue was still under consideration. He said that the CAB Outreach point at Bidford Library was proceeding. Cllr.

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Barnes reported that the opening hours of the recycling centres were being changed. He also commented on the numerous charity collections in the area and said that Trading Standards had a list of licensed charities which Cllr. Howse agreed to copy to the Clerk. Cllr. Howse said that actions were underway regarding the tipping at Long Marston and it was agreed this should be considered at the next Liaison Group. He mentioned there could be funding for Youth Clubs through European schemes. Cllr. Quiney asked when the location of Travellers' sites would be published and Cllr. Howse said probably in February.

3.5 The Chairman closed the adjournment at 8.01 pm.

4. Minutes

4.1 The Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 16th November at 7.30pm. at The Memorial Hall, Salford Priors, were approved and signed by the Chairman.

5. Clerk's Progress Report

5.1 Security lights at Alamo factory

A letter was sent to Alamo on 26.11.11 regarding the dazzling effect of their security lights for highway users. Councillors agreed it was the light on the office that was a problem. The Clerk said he would chase a reply.

5.2 Highways gullies at bottom of School Road

David Elliston says he has raised a ticket for the gullies to be cleansed and the pipe work to be jetted. The work should be carried out shortly but, at the moment, he is unable to give an exact date.

5.3 Removal of plants from bed at School Road junction

The Planter Contractor was asked to respond to Mrs Seville's query regarding the removal of plants from the School Road island and responded "we are of the opinion that the silver leaf Cineraria would not accord with the agreed Jubilee planting design for the next spring by reason of their size and colour, furthermore, they would most likely not survive the winter frost in such an exposed site, particularly if last winter's conditions return."

5.4 Lights at Dunnington cross roads

Kevin Fennell of WCC has issued tickets for the repair of the lights at Dunnington cross roads and some of the tall globe lights have been repaired. He has apologised for missing the lights when the bollards were repaired.

5.5 Affordable housing

Phil Ward was asked to prepare a note as to the future of the scheme. He sent the following: "I think you are aware that the bid to the Homes & Communities Agency (HCA) for funding was unsuccessful. Following subsequent discussions with the Housing Associations, it is now proposed that Jephson Housing Association leads the development of the scheme with Warwickshire Rural Housing Association managing the scheme on Jephson's behalf. A bid has been made to Stratford DC for top-up funding of £110,000 to enable the scheme to be delivered. Although political approval for this funding is required, initial feedback from Stratford DC is encouraging. If successful, Jephson would work towards submitting a planning application in Spring 2012 with a start on site in Autumn 2012. I will contact you again when I know the outcome on the funding bid." Cllr. Howse said he would continue to make enquiries. Council noted the comments from Mr Ward

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and requested the Clerk to gain confirmation as to why the HCA bid was unsuccessful in light of government initiative to fund housing projects.

5.6 Parking at Dunnington School

The police cones seem to be proving effective. We have been informed that they will be removed over the Christmas holiday but returned afterwards. However, they can only be seen as a temporary solution and a reply from WCC to the Clerk's letter of 14.11.11 is still awaited. The Clerk was asked to chase WCC for a permanent solution to the problem and make enquires with the Chief Executive regarding the reason for the lack of commitment from County Council officers with copies of all correspondence to the Ward Member Cllr Barnes.

5.7 Request for a special dispensation

The Clerk reported that the result of the application for a special dispensation should have been considered at a meeting of the Standards and Ethics Committee on 23.11.11. Unfortunately, the Lead Officer was called away from the meeting and "some confusion arose regarding the Committee's consideration of the Parish Council's request as it was unsure whether the statutory requirements had been met. Consequently the item was deferred." The item will be reconsidered on 29.02.12.

5.8 Mowing contract

The mowing contract with Hightrees Landscape Services has been extended as agreed by Council. The contractor has written confirming his acceptance of the contract extension.

5.9 Information on notice boards

As requested by Cllr. Quiney, the updated list of Councillors has been posted on the notice boards and a list of Councillors' details was circulated to all members by the Clerk.

5.10 Leylandii cuttings at rear of Perkins Close

The Clerk reported that following discussion with Cllr. Quiney he had now written to the resident concerned in Park Hall Mews asking for the waste materials to be removed.

5.11 Orchard Farms packing station

The Clerk reported that Derick Wilkinson, MD of Sandfields, had confirmed that the packing station had been let to Angus soft fruit and they have already moved in. The "Let" sign fell off! The Chairman asked the Clerk to bring the planning conditions for the packing station to the next meeting as he was aware of lorries using the site at all hours.

5.12 Sewerage B4088

The scheme has now moved to Severn Trent. The Clerk said he had spoken to Alex Mortlock, Strategy Manager and asked for a copy of the report. He said he would send one but it has not been received yet. He said he had recently taken up responsibility for the promotion of Section 101a schemes into their investment programme and will be keeping us updated with the progress.

The scheme has been to their first level approval board but due to its high cost (greater than £1million) it needs to go their Investment Control Group for final approval. He said this will happen in December and once he knows the outcome from this he will contact us again to run through what this means and what the next steps are. Local residents have been informed.

5.13 Materials at Scout Hut

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The Chairman said that more waste materials had been imported to the Scout Hut land and asked Cllr. Quiney to monitor what was happening.

6. Planning general

6.1 Meeting with Robert Weeks, Planning Officer SDC

The Clerk reported that he had written to Robert Weeks as instructed and a copy was circulated. He said that he had received several calls from the planners on various matters and had also been told that our requests for information on the criteria adopted for Tree Preservation Orders and regarding the tree screening at Shamba were being addressed. Cllr. Howse said that the Planning Committee West had overturned several recommendations by officers recently. Council agreed that the pressure should be maintained for a full response to the matters raised previously.

6.2 Worcestershire Waste Core Strategy Development Plan Document Submission

The Clerk reported that there was to be an Examination in Public of the waste strategy and he had been provided with a CDC Rom with the full strategy documents. He advised that no further action was necessary as the Council's views had been reflected in the Plan.

7. New Planning Applications to consider

7.1 11/02437/LBC – Replacement of windows to front elevation at Jasmine Cottage, Evesham Road, Salford Priors, WR11 8UU, for Mr Reginald T Stokes.

Following discussion Council made no representations.

8. Planning Decisions

Council noted the following planning decisions:

8.1 11/02543/TREE – Arboricultural works at Salford House, Station Road, Salford Priors, Evesham, WR11 8UX.

No objection

8.2 11/02321/FUL – Proposed conservatory, utility and storm porch extension (re-submission of 11/01363/FUL) at 3 Priors Grange, Salford Priors, Evesham, WR11 8XP, for Mr Martin Donn.

Planning Permission granted

9. Precept for Financial Year 2012/13

9.1 A report by the Clerk with detailed budget proposals following the successful meeting of the F&GP Group with interested residents had been circulated. The Chairman said that the Government had indicated that capping of Parish Council precepts might apply in future years and asked Council to consider whether a small increase might be appropriate. Cllr. Quiney argued that a small increase would have a minimal effect on resident's payments and would be the prudent approach. Cllr. Wolfe referred to the proposed surplus in the accounts and felt the current precept should be held. Cllr. Wright and Cllr. Maude agreed.

Cllr. Wolfe proposed, Cllr. Wright seconded that the precept should be set at £47,000. Cllr. Quiney proposed an amendment, seconded by Cllr. Penn that the precept should be set at £48,000. The amended motion was lost by 3 votes to 2. The substantive motion was won by 4 votes to 1.

The formal resolution, as approved by Council is: **“The Clerk, under Section 150(4) of the Local Government Act 1972, issues a Precept on Stratford on Avon District Council for the sum of £47,000 from the General Rate of the Parish to meet expenses payable to the Parish Council in the Financial Year 1st April 2012 to 31st March 2013”.**

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Council agreed that the approved budget as circulated by the Clerk should be appended to the Minutes as Appendix B.

10. Footway Lighting**10.1 Disconnection Contract**

The Clerk reported that following the last PC meeting, Western Power Distribution (WPD) came out and removed some more wires. However, another 8 poles still remain to be disconnected. Adam Mardell of WPD came to the office on 8.12.11 and discussed the outstanding works. He promised he would get 5 more poles disconnected by Christmas. However, the remaining 3 poles required either additional resource for traffic management where wires cross the highway or a total switch off was needed. He said these would involve additional costs to which the Clerk had objected strongly. Cllr. Wolfe said it was time to call in the lawyers and asked if WALC would advise who carried the liability in view of the failure of WPD to complete the contract in a reasonable time. Members also challenged the proposal by Mr Mardell to charge extra costs for an agreed contract to supply services when WPD was well aware of all the circumstances involved in the disconnection process. The Clerk was asked to draft a letter to senior management at WPD to be circulated first to Councillors and to a lawyer colleague of the Chairman for ratification.

10.2 Pole Removal

The Clerk said that he thought there were now sufficient poles clear for Roger Small to start removing them. He said there may be a small additional charge to clear the final few poles. Council agreed with this course of action.

10.3 Part-Night Timers

The Clerk reported that Peter Long had completed the work to fit part-night timers. Where necessary he had replaced broken bulbs and carried out essential maintenance. Cllr. Quiney reported that light number 37 between the Perkins Close car park and the old peoples bungalows was on all the time. The Clerk was asked to investigate.

10.4 Light on footpath between the Post Office and School Avenue

The Clerk said that all the necessary procedures had now been completed for implementing Council's decision to locate a new light in the footpath between the Post Office and School Avenue. He said the total cost would be £1482 plus VAT.

10.5 Other lights

Because of the potential additional costs and the situation at WPD the Clerk said he had not progressed any further quotations. The Clerk was asked to contact the owner of the Post Office to ascertain if a light could be fixed to the corner of the building, supplied from within, and fitted with a part-night timer. The Council would pay for the power consumed. A budget of £500 was proposed by Cllr. Wright, seconded by Cllr. Wolfe, and agreed with the intention that the Clerk should try and implement the proposal as soon as possible. The Chairman said the light should be a 40W compact fluorescent with a good spread of light and similar to the Council's streetlight at the School. Orbit might need to be consulted as it was considered they are possibly the owners of the property.

11. Playing Field**11.1 Playing Field weekly inspections.**

The Clerk reported that he had received inspection reports from Cllr. Quiney dated 14.11.11, 21.11.11, 28.11.11 and 5.12.11 and no serious issues were raised.

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11.2 Survey of users of the Playing Field.

The Clerk reported that he had not received the draft survey promised by the mother's group and Council agreed to take no further action at this point.

11.3 Independent Inspection of the Play Equipment.

The Clerk said he had sought quotations from Digley Associates, ROSPA, and JBC, who had all been recommended by Stratford DC. Only Digley Associates had responded with an offer of a full report and inspection for £38.00 plus VAT with the price held for three years. The work would be carried out in February. Cllr. Wright proposed, Cllr. Quiney seconded and it was agreed that the offer from Digley Associates should be accepted.

11.4 Ownership of the playing field car park

The Clerk had asked Orbit to check if the car park was in their ownership and awaited a formal reply. Cllr. Quiney said there was considerable settlement to the central area of the car park surface and the Chairman said he was of the opinion that there was an underground flood storage facility below the car park. The Clerk was asked to investigate this urgently as a potential hazard could develop.

11.5 Mole control

As instructed, the Clerk had asked Brandan White for a quotation to clear moles from the Playing Field and Churchyard Extension. He had inspected both sites and quoted £100 for the Playing Field and £80 for the extension area. However, he was concerned about just clearing the extension area rather than the whole Churchyard. In respect of the Playing Field Cllr. Quiney reported that there were no fresh workings. The Chairman said that some moles had been caught at the Churchyard and he asked Cllr. Quiney to inspect the extension area and report to the next meeting.

11.6 Request to use the Playing Field for football

The Clerk had circulated a letter from Jack Fairfield-Davies of Cherry Tree Crescent requesting use of the Playing Field for a Salford Priors football team to be entered into the local league. The request included the provision of a shipping container for use as a changing facility. Council were supportive of the proposal and the Clerk was asked to produce a draft letter to Mr Fairfield-Davies for prior circulation and agreement by Councillors. Matters to be included related to insurance, not to use TOPs or the Youth Club nets, any container not to be located on the Playing Field (possible use of Scout Hut land) no charge to be made for first year, and a review after one year.

11.7 Work to the Playing Field hedge.

The Chairman and Clerk met the Mowing Contractor regarding the hedge to the Playing Field following some comments from residents of Priors Grange. He has agreed to return to tidy up this hedge. He has also been asked to lower the height of the hedge immediately behind the playing field car park fence so that the light in the car park will be able to better illuminate the path to the Scout Hut. The cost of this work is £150. Cllr. Wright proposed, Cllr. Wolfe seconded, and it was agreed that this offer be accepted.

12. Events**12.1 Progress report from the Jubilee Group**

The Clerk said it was essential to describe the status of the Jubilee Group as being a group controlled by the Parish Council to ensure that the Council's insurance would apply and also so that VAT could be recovered from expenses. Council agreed that the group should be constituted as a Working Group of the Parish Council. Council agreed that all the monies would be held within the Council's accounts and expenditure should not exceed monies previously deposited. It was agreed that the

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Chairman of the Group should provide a report of activities to each meeting of the Council and that the Clerk should provide a financial report to each meeting.

13. Allotment garden plot for Youth Club

The Clerk had circulated the letter from members of the Youth Club requesting that an allotment plot be provided for their use. The Clerk said that Plot 13 was available. Council agreed to support this venture and not to make a charge. The Club would have to comply with the regulations appertaining to the plots and to be supervised by an adult at all times. The Clerk was asked to write to the young people concerned.

14. Highways

14.1 WCC Winter gritting programme

The Clerk had circulated a map showing the winter gritting programme for the Parish. Councillors were pleased to note that WCC had responded to the many letters and representations from the Council last year and that School Road and Broom Lane were both included now in addition to Station Road, Evesham Road, and the B4088. The Clerk was asked to find out if the road between The Toll House and Abbots Morton was gritted. Cllr. Maude said he would check.

14.2 Speeding in School Road

A report from the Warwickshire County Council SpeedAware team regarding the work carried out between 21.09.11 and 5.10.11 had been circulated. Councillors noted that both covert and visible speed measurements were made. The report suggested that there was a problem with speeding in School Road particularly during the morning rush hour. The Clerk also said he had obtained accident statistics and over the last 7 years there had been just 2 slight accidents. The Clerk said that if the Parish Council wished to proceed down the enforcement route it appeared that it will have to secure support for the action from the Community Forum. Council agreed to have an item regarding the forums at the Annual Parish Meeting in April. The Chairman said that, in his opinion, and based on the speed report, the only solution was to provide one or more build-outs to slow traffic and the Clerk was asked to investigate.

14.3 Petition requesting a bus shelter opposite Hedges Close, School Road

The Clerk reported that a petition had been received requesting a bus shelter opposite Hedges Close, School Road. Councillors agreed that the Clerk should investigate issues such as land ownership, amount of foot traffic, and costs, with a view to the proposal being considered for the 2013/2014 budget. Councillors noted that the school bus travelled down School Road both in the morning and in the evening making use of the new Hedges Close shelter.

14.4 Speed monitoring on Station Road

The Clerk said that he had been asked to investigate the speed strips in Station Road and had contacted WCC but a reply was awaited.

15. Communications

15.1 Cllr. Maude reported that all Agendas and Minutes had been posted on the website. Cllr. Wolfe asked that the refuse collection days over the Christmas and New Year period should be placed on the site and Cllr. Maude said he would upload this information.

15.2 Council agreed that a Newsletter should be produced for the end of January, beginning of February.

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16. Rights of Way**16.1 Report from Footpaths Officer on the Rights of Way**

Cllr. Quiney was asked to investigate the gating of AL42 at Wood Bevington and report back to the next meeting.

16.2 County Council Volunteer Partnership

The Clerk said there had been a misunderstanding regarding the “direction” of the payment for the new County Council Volunteer Partnership. The County would provide a minimum of £17 per mile for works in the parish. For Salford Priors this amounted to over £400 per year.

16.3 Realignment of AL11 at School Road

The Clerk said that Sandfields had agreed to place some more hardcore around the pedestrian gate from School Road. He also said that Sandfields had done further work to AL11 between School Road and Ban Brook locating two further pedestrian gates and a stile around the Scout Hut land. In addition, Mr Cooke had cut back hedges around his field beyond the allotments to make access better for walkers.

On the advice of the Clerk, the Chairman left the room and Cllr. Wright took the Chair. The Chairman had not previously been made aware of the Clerk’s intentions and therefore had no opportunity to declare an interest in the matter prior to it being discussed.

17. Millennium Oak at Iron Cross

The Clerk reported that the diseased Oak tree had been removed and said quotations had been obtained from the County Forestry Officer (Container grown Quercus Robur - £130, 12-14cm. circumference in a 45 litre pot) and from Matt Hutchins at Badsey (£22.50 for a 3m. tree and £45.00 for a 4m. tree in a 50 litre pot) The Clerk suggested that Limebridge Rural services should be asked to provide a quotation for obtaining a suitable tree and planting it in position on the green at Iron Cross. Council agreed with this course of action and asked that the Vice-Chairman approve the quotation before the placing of an order.

Cllr. Stedman returned to the room and retook the Chair.

18. Bulk purchase of oil

The Clerk had circulated a leaflet from Rix petroleum setting out terms for the bulk purchase of oil. All the administration was carried out by Rix and Council agreed to place an item in the next Newsletter to determine if there was interest amongst residents.

19. Staff and administrative matters**19.1 Dates of meetings in 2012**

The Clerk had circulated a proposed list of meetings for 2012. Council agreed the dates as follows:

Day	Date	Month	Type
Wednesday	18 th .	January	Ordinary meeting
Wednesday	15 th .	February	Ordinary meeting
Wednesday	21 st .	March	Ordinary meeting
Thursday	5 th .	April	Annual Parish Meeting
Wednesday	18 th .	April	Ordinary meeting
Wednesday	16 th .	May	Annual Meeting of Parish Council
Wednesday	16 th .	May	Ordinary meeting
Wednesday	20 th .	June	Ordinary meeting
Wednesday	18 th .	July	Ordinary meeting

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Wednesday	15 th .	August	Ordinary meeting
Wednesday	19 th .	September	Ordinary meeting
Wednesday	17 th .	October	Ordinary meeting
Wednesday	21 st .	November	Ordinary meeting
Wednesday	19 th .	December	Ordinary meeting

All meetings at 7.30pm in Salford Priors Memorial Hall unless otherwise advised.

The Clerk was asked to check that the April meeting complied with statutory requirements.

20. Matters raised by Councillors

20.1 Councillors were invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors were respectfully reminded that this is not an opportunity for debate or decision making.

20.2 Cllr. Wolfe observed that the Budget meeting with interested residents had been a very worthwhile event.

20.3 Cllr. Quiney enquired whether meetings should be held at other venues. It was agreed that other venues were not generally so good or convenient as the Memorial Hall but circumstances arose from time to time when it was necessary to move.

20.4 The Chairman asked the Clerk to consider the appointment of a new Internal Auditor and also to consider the audit of procedures in February.

20.5 Cllr. Wolfe congratulated the TOPs Management Committee on doing an excellent job and it was agreed to make public recognition of their efforts at the next Annual Parish Meeting.

20.6 The Chairman raised the issue of insurance and the Clerk said he would prepare a specification document for obtaining alternate insurance quotes.

21. Consideration of Correspondence Received

21.1 NALC briefing on the future of Standards of Conduct

Council noted the information provided and the Clerk was asked to obtain advice from WALC on the need to re-adopt the Code for consideration on the next Agenda.

21.2 WALC Newsletter ADH\97\11\2011

Council noted the information provided. The Clerk was asked to circulate the Planning Booklet. Councillors considered attendance at the Community Forums and the Clerk was asked to suggest The Memorial Hall as a venue.

21.3 Alcester Childrens' Centre

Councillors noted the invitation to attend a meeting to discuss the re-launch of the Alcester Children's Centre.

22. Tabled documents

Council noted the following documents tabled by the Clerk

22.1 LCR, Winter 2011

23. Finance

23.1 Consideration and approval of the payments and transfers listed in Appendix A.

Council noted the income transactions in Appendix A1.

Council considered the expenditure transactions listed in Appendix A2. Authorisation for payment was proposed by Cllr. Wright, seconded by Cllr. Penn, and carried. Cheques were signed by Cllr. Wright and Cllr. Wolfe.

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Council considered and approved the proposal to transfer £6000.00 from No.1 account to Community account in Appendix A3. Authorisation for transfer of funds was proposed by Cllr. Wright, seconded by Cllr. Wolfe, and carried.

Council noted the bank balances in Appendix A4.

23.2 Report on the cost of the Civic Reception

Council noted the circulated report from the Clerk showing the cost of the Civic reception as being £562.79 for the Parish Council and £576 for the Memorial Hall.

24. Date of Next Meeting

Council confirmed the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 18th. January 2012 in The Memorial Hall, Salford Priors.

25. Closure of meeting

The Chairman closed the meeting at 10.22.pm.

APPENDIX A - Finance**A1 Income transactions for approval**

Tn. No.	Cheque	Gross	Vat	Net	Details
6491	Cash	690.00	0.00	690.00	Jubilee Group, raised at Bingo event
6492		576.00	0.00	576.00	Memorial Hall, share of Civic Reception costs
6493		5.55	0.00	5.55	HSBC Bank interest No.1 a/c
9007		0.04	0.00	0.04	HSBC Bank interest No. 3 a/c
6494		178.24	0.00	178.24	TOPs Mgt. Com., Electricity charges to 31.12.11.
Total		£1449.83	£0.00	£1449.83	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8787	dd	60.00	2.86	57.14	EDF, TOPs electricity
8788	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8789	102476	223.94	37.32	186.62	Staples, stationery, coloured paper, white paper, HP printer and ink cartridges, batteries, report folders.
8790	102477	300.00	0.00	300.00	M Hackling, refurbishment of three wooden seats
8791	102478	142.00	0.00	142.00	M Hackling, refurbishment and repair of goalposts
8792	102479	650.00	0.00	650.00	M Hackling, painting of TOPs fascia and cladding

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8793	102480	35.00	0.00	35.00	M Hackling, erect fingerpost at Playing Field
8794	102481	1028.40	171.40	857.00	PD Long, fit part night controllers to estate lights
8795	102482	402.70	0.00	402.70	MJ Philpott, Clerk's salary December
8796	102483	839.16	0.00	839.16	The Post Office, HMRC Tax & NI
8797	102484	56.48	0.00	56.48	MJ Philpott, Clerk's expenses, postage and mileage
8798	102485	476.40	79.40	397.00	Central Networks, disconnect light at Dunnington
8799	102486	918.00	153.00	765.00	Central Networks, New supply to light in path by Post Office
8800	102487	150.00	0.00	150.00	Poppy Appeal, donation to Royal British Legion
8801	102488	36.00	0.00	36.00	Tom Pearsall, advert for Jubilee Bingo event
8802	102489	73.80	12.30	61.50	PD Long. Lighting maintenance
8803	102490	216.00	36.00	180.00	Hightrees Landscape Services Ltd., hedge cutting, allotments, playing field, and Churchyard extension
8804	102491	40.00	0.00	40.00	SDC, licence to hold a raffle for the Jubilee Event.
8805	102492	81.21	13.53	67.68	BT Payment Services Ltd., Office phone
Total		£5748.08	£508.64	£5239.44	

A3. Transfers

To transfer £6000 from No.1 account to Community account.

A4. Account Balances at 13.12.11

Community a/c	£1,090.85
No.1 a/c	£45,548.05
No.3 a/c	£214.00

APPENDIX B is attached overleaf.

		1222
Appendix B to Minutes of Parish Council Meeting held on 19.12.11		
Salford Priors Parish Council - BUDGET 2012 - 2013 (Nett of VAT)		
Ref.	Details	Budget
INCOME		
101	Precept	47000.00
102	VAT recovered	0.00
103	Bank Interest	20.00
104	SDC Mowing grant	750.00
105	Allotment income	600.00
106	Other income (includes TOPs and J Coley almshouses)	1800.00
	<u>Total Budgeted Income</u>	<u>50170.00</u>
EXPENDITURE		
Amenities and Environment		
201	Mowing contract	4000.00
202	Planter contract	2600.00
203	Other maintenance, repairs, and play equipment	2000.00
204	Allotments	600.00
	Total Amenities and Environment	9200.00
Communications		
211	Newsletter	200.00
212	Website	300.00
213	Other communications (includes press info., meetings and events)	0.00
	Total Communications	500.00
Highways		
221	Lighting	2400.00
222	Other highways (includes signs)	0.00
223	Public rights of way (includes P3 scheme)	0.00
	Total Highways	2400.00
Finance		
231	General grants and donations	1750.00
	Total Finance	1750.00
Strategic Expenditure		
241	Chairman's allowance	50.00
242	Capital including renewals	0.00
243	TOPS expenses	5000.00
	Total Strategic Expenditure	5050.00
Council		
251	Staff salaries less tax	4850.00
252	Inland revenue PAYE & Employer NIC	3400.00
253	General administration (includes training and subscriptions)	3300.00
254	Insurance	3500.00
255	Members Expenses	0.00
256	Rent of Parish office and Hall hire	2200.00
	Total Council	17250.00
Council projects		
261	Nominal sum to be allocated throughout year	10000.00
	Total Council Projects	10000.00
	<u>Total Budgeted Expenditure</u>	<u>46150.00</u>