

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall, Salford Priors on Wednesday 21st November 2018.

Present: Councillors: Cllr A Green (Chairman), K Littleford, L Maude, J Stedman, K James, D Penn, T Shale, W Godwin, P Gordon

Also in attendance: 4 members of the public.

123	Apologies accepted for absence: None
124	Register of Interests: Members were reminded of the need to keep their register of interests up to date
125	<p>Declaration of Interests: Members were asked to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item.</p> <p>a) Pecuniary Interests.</p> <p>Members were asked to declare any other disclosable interests in items on the Agenda and their nature.</p> <p>b) Other Disclosable Interests. None.</p>
126	<p>Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.</p> <p>a) Have your say. No under 18s were present.</p> <ul style="list-style-type: none"> • On behalf of the Trustees of Salford Priors Memorial Hall a resident thanked the Parish Council for all the support provided for the Memorial Garden, and gave thanks in particular to local craftsmen. • Residents also gave thanks to the Parish Council for the recent Extra Ordinary meeting called re the planning application at Orchard Close, in particular Cllr James for the objection statement provided. <p>b) County Council Mike Brain sent his apologies and provided a report (Appendix B)</p> <p>c) District Councillor Mark Cargill sent his apologies and provided a report (Appendix C)</p> <p>The Chairman closed the adjournment at 19:05 hrs.</p>
127	<p>Acceptance of Minutes:</p> <p>The Minutes of the Extra Ordinary Parish Council Meeting held on Wednesday 7th November 2018 at The Memorial Hall, Salford Priors were agreed by the Council to be a true record of the meeting and signed by the Chairman.</p>
128	<p>Clerk's Progress Report:</p> <p>a) Abbot's Salford layby repairs – Clerk visited the site with Alan Caldwell-Jones, Highways, Warwickshire who confirmed there is still some work to be completed. He advised on reviewing the new tarmac work in 2/3 months once it has settled. He also stated that he would arrange for the whole area to be re-dressed. Clerk to monitor.</p> <p>b) Crossroads sign by the Queens Head – Alan Caldwell-Jones has had to supply some measurements for this. Clerk to monitor.</p> <p>c) H&S issue B4088 footway – ongoing. Clerk to monitor.</p> <p>d) Tothall Lane repairs – Clerk visited the site with Alan Caldwell-Jones who has confirmed that he will arrange for the area to be repaired. Clerk to monitor.</p> <p>e) Evesham Rd footways – this will be carried out in next year's budget. Clerk to monitor.</p>

	<p>f) Evesham Rd speeding – PCSO Becky Morris has carried out a number of speed checks in the area and has caught 4 motorists driving above 35mph. She will continue to carry out regular monitoring checks. Clerk to monitor.</p> <p>g) Blocked land drain at Pitchill – Clerk has been advised to call in to Gusterson Palmer in Evesham to see if they are able to help. Ongoing.</p> <p>h) Speed Awareness – no further date has been set to date. Clerk has asked District Councillor Mark Cargill to see if he can organise a date. Clerk to monitor.</p> <p>i) Noticeboard on Bovis Estate – This has now been installed. Clerk has informed the Management Team concerned. Noted and Closed.</p> <p>j) Highway road sign at the approach to Iron Cross crossroads – ongoing. Clerk to monitor.</p> <p>k) Wetlands area – Clerk has still been unable to establish who the landowner of the newly cleared footway to the Wetlands. Clerk to monitor.</p> <p>l) The defibrillator training session has had to be postponed. Clerk is in the process of trying to organise a date at Dunnington Church Hall for January. Clerk to arrange.</p> <p>m) There is a requirement for the TOPs building to receive an electrical installation inspection. Clerk is awaiting a quote. Clerk to monitor.</p> <p>n) Telephone kiosk – Clerk has ascertained the residents would like the kiosk to be a lending library. She has received revised quote for the refurbishment. Clerk to contact residents to ascertain how this would be run, and whether any monetary contributions will be forthcoming. Clerk to monitor.</p> <p>o) Land at Perkins Close – Clerk has written to Orbit requesting a patch of land be cleared. Awaiting a response.</p> <p>p) Overgrown hedge on Station Rd – Clerk has written to the residents of a hedge which is causing an obstruction on Station Rd. Awaiting a response.</p>
129	<p>Planning Matters:</p> <p>Planning Matters Considered :</p> <p>a) 18/03276/REM – reserved matters application following grant of 18/01498/OUT at land off School Rd, Salford Priors. Following discussion, it was unanimously agreed that the Council has no objection.</p> <p>b) 18/02058/FUL – amended application for the construction of 2 detached houses with access to Station Rd, turning and parking area and flood compensation measures at The Old Forge, Station Rd, Salford Priors. Following discussion, it was agreed that Cllr James would put some further objection comments together for Clerk to forward to planning.</p> <p>c) 18/03304/FUL – extensions and alterations to side and rear of dwelling (alteration to previously approved proposals under 17/01718/FUL & 18/00384/AMD) at The Garage, Salford Rd, Rushford, WR11 8SL. Following discussion, it was unanimously agreed that the Council has no objection.</p> <p>Planning Applications Noted :</p> <p>d) 18/02505/FUL – erection of 7 dwellings with associated works at Orchard Close, Evesham Rd, Salford Priors, WR11 8UU. Following an Extra Ordinary meeting on Wednesday 7th November it was decided to respond to the Planning Department with the following comments:</p> <p>Strong Objection Site</p> <p>The site is a rectilinear agricultural field north of the Evesham Road mostly abutting. However, a small section adjacent to the highway is within the Salford Priors Conservation Area - on the south eastern boundary by a Grade II listed timber framed circa 17th century Godiva Cottage with a small section of open road frontage to the Evesham Road adjacent to the Grade II listed Jasmine Cottage, also a circa 17th Century timber framed cottage, bordering this and the access to Orchard Close.</p>

The appearance of the site is open road frontage consisting of a steep, grass bank rising away from the highway with the site gently sloping towards the flatter more open land behind.

The significance of the conservation area of Salford Priors lies primarily in the number and quality of its early half-timbered cottages and the architectural character of the other older buildings, rather than the overall morphology of the settlement, this due to the dominant influence upon the settlement pattern being the alignment of the road through the village which has resulted in a strong linear form with the older buildings within the settlement having a particular relationship with the highway.

Policy

National Planning Policy Framework
Stratford on Avon District Council Core Strategy
Salford Seven Neighbourhood Development Plan

Supplementary Planning Guidance

Salford Priors Parish – Village Design Statement

On the 17th July 2017 the Salford Seven Neighbourhood Development Plan was adopted as part of the Development Plan. Paragraph 6.18 of the NDP states “The Salford Priors Neighbourhood Development Plan will provide a minimum of 134 new homes over the plan period 2011-2031. This includes 60 existing commitments”.

This figure is above the Core Strategy recommendation CS.15 which identifies Salford Priors as a Category 2 Local Service Village and that in LSVs development will take place on sites identified in a Neighbourhood Plan; and through small scale schemes on unidentified but suitable sites within the Built-up Boundaries (where defined) or otherwise within their physical confines.

As a Category 2 Local Service Village Salford Priors would deliver 84 houses, the core strategy states that no more than 12% of the requirement of Policy CS. 16 of approximately 700 homes should be provided in any individual settlement.

Salford Priors has provided: 60 built houses, 12 under construction, 68 with outline planning consent, a total of 140 houses committed and a site with a further 2 dwellings with a live planning application in process.

Objections:

- Not in conformity of the policies set out in the Development Plan policies CS.15 & CS.16 or Policy SP 7 of the Salford Seven Neighbourhood Development Plan
- Salford Priors has met its requirement within the core strategy as a local service village to provide housing.
- Impact of the Grade II Listed building known as Godiva Cottage – the proposed development would have detrimental impact on the listed building and cause harm to its setting.
- Impact on the street scene and bears no relationship to the established setting or character of the conservation area village which has resulted in a strong linear form with the older buildings within the settlement having a particular relationship with the highway.
- The size shape of the plot would not permit development of a standard compatible with existing development in the area and would therefore be detrimental to the amenity of the locality.
- The site was considered within the Neighbourhood Plan consultation and deemed unsuitable for inclusion.

	<ul style="list-style-type: none"> • Over 30 years as open space which has significantly enhances the open aspect of the Conservation Area preserving the historical character of the oldest part of the village. • The proposed scheme will have a detrimental impact on the visual aspect of neighbouring properties. <p>Once a Neighbourhood Development Plan has demonstrated its general conformity with the strategic policies of the Local Plan and is brought into force, the policies it contains take precedence over existing non strategic policies in the Local Plan for that neighbourhood, where they are in conflict. Local planning authorities should avoid duplicating planning processes for non - strategic policies where a Neighbourhood Development Plan is in preparation. ” (NPPF, paragraph 185).</p> <p>Significantly, paragraph 198 of NPPF states that “ where a planning application conflicts with a Neighbourhood Development Plan that has been brought into force planning permission should not normally be granted”</p> <p>In conclusion the Parish strongly objects to the proposed development. To grant would be a travesty to local democracy and render the neighbourhood planning proves in the district a complete farce, and undermine public confidence in the Planning Authority.</p> <p>Planning Decisions :</p> <p>e) 18/01808/FUL– Conversion of agricultural buildings into 3 dwellings with all associated works at Wood Bevington Farm, Wood Bevington, Alcester, B49 5LX - Planning Permission is granted subject to conditions.</p> <p>f) 18/01809/LBC – Conversion of agricultural buildings into 3 dwellings with all associated works at Wood Bevington Farm, Wood Bevington, Alcester, B49 5LX – Listed Building Consent is granted subject to conditions.</p> <p>g) 18/02604/FUL – replace existing redundant greenhouse with agricultural workshop at New Inn Lane Nurseries, Salford Rd, Pitchill – Planning permission granted subject to conditions.</p> <p>h) 18/02819/FUL – proposed two storey extension and single storey rear extension to 24 Ban Brook Rd, Salford Priors, WR11 8XE. Planning permission granted subject to conditions.</p> <p>A proposal has been received from St Matthew’s Church to remove some trees on the west side of the porch as the roots are causing structural damage to the walls. After discussion it was decided for the Clerk to respond stating that they would consider the formal application when received.</p>
130	<p>Playing Field:</p> <p>a) The monthly inspection took place on 26th October 2018 with nothing to report, except one of the new bin lids is missing. This is being held in the school. Cllr Shale will replace this.</p> <p>b) Cllr Stedman pointed out that there are a large number of boundary fence posts rotting away. This will be considered at the budget meeting in December. Clerk to obtain quotes.</p> <p>c) Clerk met with Phil Rafferty from Stratford District Council to discuss replacing the dog sign. He will replace the sign free of charge, however Members to note that these will be charged for in the future. He also placed some dog fouling signs around the playing field.</p> <p>d) The annual inspection report has been received and is enclosed in agenda pack. Clerk has contacted Kompan for their response. Councillors need to consider whether to:</p> <ol style="list-style-type: none"> 1. replace missing crossbar fixings on full size football goal – Clerk to request Lengthsman repair this. 2. repair areas of damage to the tarmac surface on the skate area – Clerk to request Lengthsman repair. 3. consider physically separating the play area from the skate area – Clerk to establish what is considered an appropriate distance.

	<ol style="list-style-type: none"> 4. providing signage at the skate area – Councillors noted. 5. tighten the chain eye bolt fixings on the traditional swing – Clerk to request Lengthsman to repair. 6. check the fenced area for loose fence posts – this area has been checked – Clerk to obtain quotes for loose fence posts to be replaced. 7. new signage at the entrance from car park area - noted 8. overhanging trees – Clerk to obtain quote from amenity contractor <p>e) Clerk provided a report following a playing field inspection course Cllr Shale and she attended recently. There was a recommendation that weekly inspections are carried out, as well as an annual inspection. Clerk contacted Zurich to ascertain what they require. They stated that an annual inspection was essential with monthly inspections being surplus. Cllr Stedman proposed the monthly inspections are continued, Cllr Green seconded, unanimous approval.</p>
131	<p>Working Groups:</p> <ol style="list-style-type: none"> a) Christmas Tree Switch On – report enclosed with agenda pack. Councillors agreed for any payments relating to this be made before the next Parish Council meeting. b) A Nation’s Tribute - report enclosed with agenda pack. The event came in at £850 under budget with £453 being collected for The Poppy Appeal and £830 raised via raffle, food etc for The Soldiers’ Charity. Donations for Tommies totalled £100 approx. The beacon is being stored at Limebridge. The Parish Council gave thanks to all the efforts of residents and the working group. To review final accounts in the January meeting. Cllr Shale proposed this group is now disbanded, with Cllr Gordon seconding. Unanimous approval. c) Communications – meeting to be held 26.11.18 d) NDP – minutes were forwarded by email 20.11.18. It was proposed that all the Parish/Town Councils concerned with this project, may want to consider putting £3,000 into each of their budgets to cover the cost of a possible feasibility study. Next meeting to be held 2nd week January. e) Streetlights – meeting to be held 28.11.18 f) Amenity – date to be set for the New Year to consider performance and new contract g) Staffing – Councillors considered the revised Grievance & Disciplinary Policies. Cllr Stedman proposed these are adopted, Cllr Littleford seconded. Unanimous approval.
132	<p>Highways:</p> <p>The Lengthsman has carried out a number of jobs around the parish over the last month. These are the works still outstanding:</p> <ol style="list-style-type: none"> 1. Spray the brambles in the corner of the playing field and TOPs grassed area. 2. Trim hedges by Hillers to Wood Bevington Lane 3. Pothole at crossroads by Hillers 4. Clearing footway along School Rd 5. Leaves to be cleared along Station Rd, outside St Matthews Church. 6. 30mph right hand side repair <p>New works – discussed under item 130 30mph sign to be repaired on School Rd on right hand side coming from Tothall Lane into the village.</p>
133	<p>Allotments:</p> <p>Nothing to report</p>
134	<p>Community:</p> <ol style="list-style-type: none"> a) The Parish Council have been asked to select 2 street names on the new Evesham Rd development. Cllr James proposed Milward Close on the main road entering the estate with Cllr Green proposing Church View, Cllr Gordon seconded. Unanimous approval. b) The diversion of the public footpath AL10 was considered The Parish Council has no objection to the re-routing of the right of way. Clerk to inform Legal Services, Stratford District Council.
135	<p>Rights of Way:</p>

	Report from Cllr Penn. Cllr Penn had inspected the footpaths from School Rd (Tothall Lane) to New Inn Lane, and from School Rd to Rushford which he stated have now been cleared. Cllr James proposed that both Cllr Penn and himself organise a PROW guided walk along Centenary Walk in April/May. Unanimous approval.
136	<p>Matters raised by Councillors: The following matters were raised by Council Members:</p> <p>a) Cllr Green – for Councillors to think about budgetary requirements for December meeting.</p> <p>b) Cllr James – to put on Jan meeting to consider replacing close boarded fences with hedging at the end of New Rd to B4088.</p> <p>c) Cllr Green – an email had been received recently stating that 100 unfilled sandbags can be provided by Warwickshire County Council should they be required. Councillors decided not to take up the offer.</p> <p>d) Cllr Green to contact Mike Penn at Piper Construction to arrange a site visit.</p> <p>e) Cllr Shale proposed a donation of £25 towards the Bidford Remembrance Day flyer. Cllr Stedman seconded stating funds to come out of Chairman’s Expenses. Unanimous approval.</p> <p>f) All Councillors were extremely impressed with the work on the Memorial Garden.</p>
137	<p>Correspondence Considered: (<i>Yellow papers</i>)</p> <p>a) An email had recently been received regarding the amount of litter around the parish. It was decided to encourage a volunteer group in the next newsletter.</p> <p>b) A grant request was received from VASA in the suggested sum of £500. Cllr Stedman proposed £100, Cllr James seconded. Clerk was asked to find out how much business is received from the parish.</p>
138	<p>Correspondence Noted:</p> <p>a) Email from Sandfields re vandalism</p> <p>b) Email from resident regarding streetlights</p> <p>c) LTN31 Local Council General Powers – updated</p> <p>d) To note a refund of £1,052.96 has been received from Npower for streetlighting contract</p>
139	<p>Finance:</p> <p>a) Appointment of Internal Auditor. The appointment of Mr Geoff Bradley to carry out an interim internal audit for the Parish Council accounts 2018/19 during December/January was proposed by Cllr James, seconded by Cllr Stedman and agreed by all Councillors.</p> <p>b) Telephone kiosk – Cllr James proposed this is put on hold, Cllr Littleford seconded. Clerk to obtain feedback from residents re management, looking after etc.</p> <p>c) The council gave consideration and approval of the payments listed in Appendix A. Proposed by Cllr Godwin proposed, Cllr James seconded and agreed by all Councillors.</p> <p>d) It was agreed that Cllrs Gordon & Shale would sign cheques/BACS for payments listed in Appendix A (Minute 142).</p> <p>The Council noted the account balances reconciled with the Lloyds Bank Current Account statement Number 75 and Deposit Account Statement 36 issued 1st November 2018 :-</p> <p style="text-align: center;">Lloyds Deposit Account: £82,096.23 Lloyds Current Account £10,625.27 Total Fund Balance £92,721.50</p>
140	<p>Staffing:</p> <p>It was noted Clerk will be on holiday wef 24.11-1.12. Cllr Green will be point of contact.</p>
140	<p>Date of Next Meeting:</p> <p>Council confirmed the date of the next Parish Council Meeting on Wednesday 19th December 2018 at 7.00pm in the Memorial Hall, Salford Priors. This will be a meeting to set the budget for 2019/20.</p>
141	<p>Closure of Meeting: The Chairman closed the meeting at 20.35 hrs</p>

Chairman: _____ Date: _____

142.**APPENDIX A: FINANCE**

CHEQUE	PAYEE	DETAILS	TOTAL	VAT	NET
000507	The Poppy Appeal	Wreath & Donation	218.50		218.50
000508	Cash	Scarecrow Prizes	40.00		40.00
000509	HMRC	Clerk's Pension	76.66		76.66
000510	Cash	Security A Battle's Over	50.00		50.00
000511	Cash	Photo Expenses – A Battle's Over	44.30		44.30
000512	C Belcher	Re-Enactor Expenses – A Battle's Over	162.40		162.40
000513	Warwickshire Marquees Ltd	Marquee Hire – A Battle's Over	675.00		675.00
000514	Miss S Hyde	Flyer Deliveries	65.00		65.00
000515	The Soldiers' Charity	Donation	825.59		825.59
000516	Cash	Float – Christmas	100.00		100.00
BACS	Mr S Cooper	Beacon Brazier	735.00		735.00
BACS	Plumbfix	Lighting – Xmas	134.94	22.49	112.45
BACS	Wicksteed Leisure Ltd	Annual Play Equipment Inspection	54.00	9.00	45.00
BACS	Ultimate Fireworks Ltd	Firework Display – A Battle's Over	790.00		790.00
BACS	1 st SP Brownies	Community Grant	390.50		390.50
BACS	SP Memorial Hall	Donation Mem Garden	1,000.00		1,000.00
BACS	Revolution Event Services	PA & Lighting Hire	377.64	62.94	314.70
BACS	The Corporate Christmas Tree	Christmas Tree Mem Hall	110.98	18.50	92.48
BACS	Quinns the Printers	A5 Flyer – A Battle's Over	25.00	5.00	20.00
BACS	Stratford District Council	Temporary Event Notice – Xmas	21.00		21.00
BACS	Mrs D Bowles	Clerk's Salary & Expenses	****		****
BACS	Mrs D Bowles	Varnish	27.00		27.00
BACS	Zentesi	A3 laminating pouches	15.99	2.67	13.32
BACS	Mrs D Bowles	A4 laminating pouches	8.99		8.99
BACS	Packaging Bear	Packaging for sandbags	20.50	3.42	17.08
BACS	Digital Copier Systems	Photocopier Charges	150.87	25.15	125.72
BACS	Glasdon UK Ltd	Grit bin	177.82	29.63	148.19
BACS	Limebridge Rural Services Ltd	Amenity & Various works	2,957.14	492.86	2464.28

BACS	P Batacanin	Monthly playing field inspection	10.00		10.00
BACS	T Greatrex	Food – A Battle’s Over	149.43		149.43
BACS	Westhill Direct	A4 paper	7.74	1.29	6.45
BACS	NEST Pensions	Clerk’s Pension	58.62		58.62
BACS	EDF Energy	TOPS Electricity	52.00		52.00
BACS	CFC Finance Ltd	Photocopier Rental	42.00	7.00	35.00
BACS	Mr J Hyde	Lengthsman Tasks	139.98		139.98
BACS	Steven James Kitchens	Tommies	290.90	48.48	242.42
BACS	Wicksteed Leisure Ltd	Annual Inspection	54.00	9.00	45.00
Total			10930.66	737.43	10193.23

APPENDIX B – County Councillor Mike Brain’s report

Councillor’s Christmas & New Year’s Greetings

With the Festive Season approaching, I would like to take this opportunity on behalf of Jeanette and myself of wishing you and your families A Very Merry Christmas and A Happy & Prosperous New Year. It has been an honour and a pleasure to serve each and every one of you during 2018 and I look forward to continuing to do so during 2019. It’s at special times like this, that we realise how fortunate we are to live in this beautiful part of the Country and for me to have the privilege of serving it's very best such good citizens. Thank You.

APPENDIX C – District Councillor Mark Cargill’s report

25/10/18 Police & Crime Commissioner (PCC) emergency meeting

The PCC discussed the unexpected divorce from West Mercia (WM) due to a unilateral action by them. This first surfaced in a meeting in a corridor at a seminar on the 1st October between the PCC and the WM Chief Constable. Otherwise the next known was on the 8th when a letter arrived detailing the divorce. The PCC had 24 hours to respond.

This has been a successful partnership saving an estimated £35m over the period it has been active, 6 yrs and we are in the middle of a major transformation exercise.

What does it mean for Warks? We will now have to formulate another budget, one half that will be with West Mercia and one half without them.

Make no mistake, this is a blow to Warks and we will see some fallout from it certainly in the short term.

Actions by PCC: 1) Prepare an exist strategy (the party terminating the agreement pays) 2) No changes to policing (yet) 3) Take legal and financial advice

26/1/18. Eric Payne, a long term local councillors funeral was held at St Nicholas, Alcester. Sadly missed

31/10/18. Meeting with Andy Street about business in Stratford District. Very positive meeting with a commitment to helping Stratford progress their industrial and economic strategy.

5/11/18. Cabinet. Costs for homeless people has significantly increased over the past year. Up about £100k. This turns out to be mainly a commercial decision by social landlords to eject residents when they are having problems paying the rent, making them homeless. SDC has a statutory responsibility to look after homeless people. Normally we get involved much earlier to mitigate any costs and keep people in their

homes, but this is not happening as much now. This simply adds costs. It also skews the homeless figures making it look far worse than it really is. This is a national issue. Government does provide some compensation for councils. We are 144th in the list of recipients, getting £170k, next year £250k. Bottom (most issues) of the list get £5m

8/11/18. Interesting news item from Midlands Connect who commission major transport infrastructure projects in the West Midlands. As shown on Midlands today, the A46 is high on their priority list for investment. Lets hope that translates into real action and soon.

19/11/18. Good news that the application for the ill conceived power station in ancient woodland by the A46 has been withdrawn. Let's hope for good.