

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall, Salford Priors on Wednesday 21st September 2016.

Present: Councillors: K Littleford (Chairman), L Maude, J Stedman, K James, D Penn, A Green, T Littleford, District Councillor Mark Cargill & County Councillor Mike Brain

Also in attendance: 16 members of the public.

95	<p>Apologies for absence: Lindsay Wright – business meeting Pat Dare - unwell</p>
96	<p>Register of Interests: Members were reminded of the need to keep their register of interests up to date.</p>
97	<p>Declaration of Interests: Members were asked to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item.</p> <p>Cllr Stedman disclosed pecuniary interests in minutes 103b - Quotes for works to playing field & 106 – Amenity Working Group Cllr James disclosed pecuniary interests in minutes 103b Cllr Penn disclosed pecuniary interests in minutes 103b</p> <p>a) Pecuniary Interests.</p> <p>Members were asked to declare any other disclosable interests in items on the Agenda and their nature.</p> <p>b) Other Disclosable Interests. None.</p>
98	<p>Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.</p> <p>Matt Idziak, Programme Engineer from Severn Trent Water, along with Sam Brunt, Designer from North Midland Construction (NMC – main contractor), Geoff Hancock from NMC, Matt Morley from CG Godfreys (Subcontractor) and John Corbett, Site Manager, NMC attended the Parish Council meeting to discuss high connection charges for mains sewerage.</p> <p>Matt Idziak began by stating that the provision of a private connection is not the responsibility of Severn Trent Water but it is their duty to provide enablement to connect to the system. The system provided is to protect the local environment and to improve enjoyment of the land. The value of the scheme is £3 million. He advised that quotes should be obtained from local builders as they will be more competitive compared with Severn Trent Water quotes.</p> <p>NMC appreciate the quotes are high however they have to adhere to many more legal rules regarding safety and welfare as a large Company than a local builder will. They advise to get in a local builder as they don't have to meet all the overheads the bigger companies do such as site cabin hire, accommodation etc. Any work carried out by a local builder will need to be approved.</p> <p>One resident asked the question as to why can't the prices be reduced if they carry out work for all properties. The answer to this is that some properties would only need 5m of pipework whereas</p>

some may need 20m. NMC are happy to come and discuss with a local builder the works required to be carried out.

The cut off date for acceptance of the quotes is 30th Sept, however some people have been on holiday or not yet received a quote. The reason for the deadline is that the connection chambers have to be ordered and they take some time to be built. It was stated that whilst properties do not have to be connected it will be much more expensive at a later date. Matt Idziak said that Severn Trent Water would look at each individual case.

A resident pointed out that Severn Trent Water are investing a lot of money in this with the possibility of no one taking the offer up. Some of the properties have been identified as polluting the local environment and may be liable for fines if they do not connect to the system. It was suggested that the residents are advised which properties are causing pollution to enable them to make an informed decision.

It was requested that pots be placed at each property boundary and for residents to be given a longer time to connect. The reason for the pots being placed is that a decision could be made further down the line without the costs being extortionate.

Matt Idziak agreed that he would refer higher up the chain and come back with a definitive answer by the end of the week/beginning of next week for the timeframe to be extended and for pots to be placed at the boundary of every property.

Residents were requested to send an email to the Clerk in order for her to forward the comments from Severn Trent Water on.

The gentlemen were thanked for their time and the meeting progressed.

A resident speaking on behalf of SPAGE informed the Parish Council that they would be presenting a petition tomorrow at Shire Hall with over 1,000 signatures collected. She asked if any of the Councillors would like to attend. The meeting is at 10am. Unfortunately the Councillors will be working and wished them well.

a) Have your say. No under 18s were present.

b) County Council Member's Report –

District Councillor Mark Cargill and County Councillor Mike Brain confirmed they will meet the residents at Shire Hall.

District Councillor Mark Cargill reported :

- that the District Council are currently holding a strategic review looking ahead to the next 15 years to see what housing needs there are etc. There has been a lot of response and feedback with local businesses and residents wanting to work together with Stratford District Council.
- The affordable homes initiative is proceeding quite well.
- With regards to S106 contributions he advised that the Parish Council might like to think what they would want to use the monies for. He suggested putting together a list of small scale schemes that the Parish Council would like money for in the region of £10-15,000.
- There is new planning legislation going through the Lords at present regarding Brownfield sites. They are looking to approve a "Permission in Principle" which would mean that developers could put in for planning permission without being specific about what for. This could lead to inappropriate development.
- He also advised on some planning terms to be used if rejecting an application.

	<ul style="list-style-type: none"> • He is supporting the group SPAGE in their aims and has offered to speak to the Cabinet on 6th October. • Regarding the speed awareness scheme he has proposed that a speed camera be bought and then the only cost is for calibration costs once a year. He will be moving this forward. <p>The Chairman closed the adjournment at 8pm</p>
99	<p>Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Wednesday 17th August 2016 at The Memorial Hall, Salford Priors were agreed by the Council to be a true record of the meeting and signed by the Chairman.</p>
100	<p>Clerk's Progress Report:</p> <ol style="list-style-type: none"> a) Salford House Care Home Wall – a member of staff from Building Control, Warwickshire County Council has been out to inspect the wall outside Salford House and whilst it may not be dangerous at the present time it has the potential to cause a problem in the future. He has therefore written to the owners requesting that they organise a structural engineer take a look at its stability. <i>Clerk to Monitor</i> b) New Streetlight Installation – The streetlight installation adjacent to 38/40 Ban Brook Road remains un-resolved as the car which was obstructing the initial installation works is still causing an obstruction due to its close proximity to the streetlight column. It was agreed that the Chairman would contact the owner of the car directly to resolve the matter. <i>Clerk to ascertain what distance the car needs to be from the light in order for the works to proceed.</i> It has been confirmed that the part-night photocells have also been fitted to the 2 new lights in Garrard Close and Sanders Road. The Sanders Road streetlight has also been repaired and is now working. Annette Mackie, Assistant Light Engineer from Warwickshire County Council will come back to the Clerk with a further date for installation, when the residents will be informed. <i>Clerk to Monitor</i> c) AL15 Kissing Gate Installation – the gate has been delivered and installation will be scheduled in as soon as possible allowing for current Ragley Estate workloads. <i>Clerk to Monitor</i> d) Angus Soft Fruit Issues – Steve Tinsley (Operations Manager, Angus Fruits) has confirmed that a portaloo has recently been added to the site for drivers to use whilst waiting to be unloaded out of hours. A CCTV system is also going to be installed around the site in the next few weeks which will cover the driveway. He has also spoken to his Transport Manager and asked him to contact all the transport companies explaining the issues. <i>Noted and Closed</i> e) Mole Control – Brandan White (Arden Pest Control) has confirmed he has completed the works at the playing field and The Green at Iron Cross. <i>Noted and Closed</i> f) Damaged Road Sign outside Hillers Farm Shop – this has now been removed and a replacement ordered. <i>Clerk to Monitor</i> g) Overgrown Footpath AL17 & Broken Fence between the A46 layby and the quarry where AL17 runs– Mike Roberts (Quarry Manager) has advised the footpath has now been cleared and the fence repaired. This was confirmed by a Councillor who stated the resident who had brought the matter to his attention had thanked him. <i>Noted and Closed</i> h) Road surface repairs Broom Lane/road sweep Cock Bevington – David Elliston, Localities Officer has been in contact with the Payback Team and is awaiting a date regarding the road sweep at Cock Bevington. The Streetworks Team has been chased regarding the road surface repairs at Broom Lane. <i>Clerk to monitor</i> i) Speed sign cleaning – David Elliston has issued a work order for the cleaning of the speed camera sign and bollards on Station Road. <i>Clerk to monitor</i> j) Hedge overhang on School Rd – it has been confirmed that one of the hedges has now been cut back. Clerk has written to a further resident in School Rd requesting that their hedges are cut back. <i>Clerk to monitor</i> k) Office/Home printer – Clerk has confirmed a new printer has been bought at a cost of £126. <i>Noted and Closed</i>

	<p>l) Dog Fouling – A resident has been in contact with the Clerk regarding the issue of dog fouling and requested that signs be put up. Clerk was advised to contact with Streetscene for these. Clerk has sent out an E-News advising residents they are responsible for clearing up after their dogs and informing them of the whereabouts of dog bins, although dog waste can be put in general bins as well. A resident from Dunnington has emailed the Clerk stating her displeasure that there are no dog waste bins in Dunnington as opposed to the amount that there are in Salford Priors. <i>Noted and Closed.</i></p>
101	<p>Neighbourhood Development Plan: The Independent Examiner has now reported back to the District Council on his findings – the report is embargoed because it is the District Council’s report. The planning officers aim to present a report to Cabinet on 7th Nov with recommendation to take to referendum.</p>
102	<p>Planning Matters: Applications Considered:</p> <p>a) 15/02964/FUL – Appeal – Demolition of existing industrial building, erection of one detached dwelling house with associated curtilage and amenity land; formation of new access drive to serve new dwelling house and adjacent agricultural land; and all other associated works by Mr John Ranson at Depot Rough Hill, Low Road, Church Lench. No representation was made to the appeal.</p> <p>Planning Decisions Noted :</p> <p>b) 16/02115/FUL – Proposed – First Floor Extension to rear of Kenley House, Station Rd, Salford Priors by Mr J Browne. Planning Permission granted with conditions. <i>Noted by Council.</i></p> <p>c) 16/02399/LBC – Proposed - To allow mains gas to be fitted to at Church House, Station Road, Salford Priors, WR11 8UX For Mr Michael Burns. Planning permission granted with conditions. <i>Noted by Council.</i></p>
103	<p>Playing Field:</p> <p>a) Inspections – the weekly summer inspections have now ceased and the inspections have now reverted to monthly. Unfortunately Mr Batacanin has been too busy to replace the fence posts on the scout hut side. As such these works are still outstanding. <i>Councillors Stedman, James & Penn left the meeting</i></p> <p>b) Quotes from Limebridge Rural Services & Phil Day Sports for playing field sward restoration have been received. As the quotes were so different a Councillor requested that a further company be brought in to advise what works are required and provide an additional quote. <i>Councillors Stedman, James & Penn returned to the meeting</i></p> <p>c) The Playing Field Working Group met on 7th September to put the final touches to the County Councillor Grant application for monies towards a MUGA. Clerk has been in touch with John Crossling regarding the tendering process and has received an email from Paul White who has given details of a recent tendering process at Great Alne Parish Council for the Clerk to look at.</p>
104	<p>Highways:</p> <p>a) Lengthsman’s jobs issued from last Council meeting – no progress.</p> <p>b) It was decided to issue an urgent job to cut back the brambles from the Sandfields hedge along School Rd to Ban Brook Rd to Mr Hunt.</p> <p>c) The Clerk has been in contact with the Clerk from Bidford Parish Council, as requested, who has given details of the Lengthsman they use. Having spoken with Mr Simon Barrier he has confirmed he would be happy to taken on some extra hours. Clerk has been in contact with Bryn Patefield, County Highways, Client Services Manager, Warwickshire County Council who confirmed he has received training and is competent to undertake Lengthsman duties. Mr Barrier does not have his own insurance. The Council has decided to wait and see what happens regarding the position of the Harvington Lengthsman.</p> <p>d) A Freedom of Information request was initiated by Councillor James regarding the footway improvement works along the B4088 from Dunnington Crossroads to the North of Hillers. It was decided this was a useful exercise. The cost of the footway came out at £63.16 per metre.</p>
105	<p>Allotments:</p> <ul style="list-style-type: none"> Rent for allotment 9 has been paid directly into the Bank account and will not show on receipts until the statement has been received.

	<ul style="list-style-type: none"> • The final £8 for allotments 4 & 5 has also been received. • The tenant of allotment 2 has informed the Clerk he no longer has the time to work the allotment and has decided to give this up. This allotment has been left in quite a state of disrepair and it was concluded that only £15 of the deposit would be returned as when the allotment is taken over in the future a weed spray will be required. <i>Clerk to inform resident.</i> • Resident for allotment 1 has part paid the deposit. • The tenant of allotment 10 has paid £15 towards the deposit. • Clerk to advertise that allotment 2 is available for rent.
106	<p>Amenity : <i>Councillor Stedman left the meeting</i></p> <p>The Amenity Group met on 5th September to discuss the contracts and make any necessary changes. Clerk was requested to put an Expressions of Interest notice into the local papers. The notice went into the papers last week. Clerk to look through previous sets of minutes to find out who showed an interest last time the contracts were renewed. It was also suggested that WALC & CALC may advertise.</p> <p><i>Councillor Stedman returned to the meeting</i></p>
107	<p>Community:</p> <p>a) Update re recent Salford Priors Against Gravel Extraction meeting – the meeting was very well supported with interesting updates. They are presenting their petition tomorrow.</p> <p>b) Postcode marking kit has now been received. Clerk to check it over and a decision will be made at the next meeting regarding how best to proceed.</p>
108	<p>Rights of Way:</p> <p>Nothing to report from Cllr Penn.</p> <p>A Councillor had a meeting with Bill Mann, Site Manager at Alamo, regarding the diversion of the footpath at Alamo. He confirmed that they have applied for another diversion with a view to making it permanent.</p>
109	<p>Matters raised by Councillors: The following matters were raised by Council Members:</p> <p>a) Letter sent from Village Hall re War Memorial proposal – to be put on next agenda.</p> <p>b) Clerk to organise Severn Trent Water to re-visit regarding Dunnington as no response has been received.</p> <p>c) 2 residents have celebrated their Diamond Wedding Anniversary. Send a card via the Clerk.</p> <p>d) Youth Club have received their grant application for Awards for All £8,380 which will cover rent, wages and activities for the following year.</p>
110	<p>Consideration of Correspondence Received: (Yellow papers)</p> <p>None</p>
111	<p>Correspondence To Note:</p> <p>The following correspondence was noted by Members :</p> <p>a) WALC Statement on Standards of Service for Member Parish and Town Councils.</p> <p>b) LTN 59 re planning applications</p> <p>c) LTN 88 re event licensing</p>
112	<p>Staffing :</p> <p>The Staffing Committee met on 7th September to discuss the Lengthsman’s contract. Mr Hunt has stated he is quite happy to carry on working for Salford Priors Parish Council however there are a number of jobs outstanding and have been for some time. It was therefore concluded that as there is no formal agreement between Salford Priors Parish Council and Mr Hunt that no further job sheets are to be sent.</p> <p>Following on from a telephone conversation with Mr Hunt it was decided to issue him with an urgent job as stated above in minute 104b .</p>
113	<p>Finance:</p> <p>General:</p>

	<p>Internet banking – It was decided to set up a Group consisting of Cllrs T Littleford, James & Steadman in order for the Financial Regulations to be updated.</p> <p>In order to set up the pension using the NEST scheme for the Clerk it is necessary to input bank details onto the online form. All Councillors approved this in order to move it forward.</p> <p>Payments</p> <p>a) The council gave consideration and approval of the payments listed in Appendix A. b) Proposed by Cllr T Littleford, seconded by Cllr Green and agreed by all Councillors. c) It was agreed that Cllrs James and Maude would sign cheques for payments listed in Appendix A (Minute 116).</p> <p>The Council noted the account balances reconciled with the Lloyds Bank Current Account statement Number 30 and Deposit Account Statement 10 issued 1st September 2016 :-</p> <p style="padding-left: 40px;">Lloyds Deposit Account: £50,018.71 Lloyds Current Account £41,541.20 Total Fund Balance £91,558.91</p>
114	<p>Date of Next Meeting:</p> <p>Council confirmed the date of the next Ordinary Parish Council Meeting on Wednesday 19th October 2016 at 7.00pm in the Memorial Hall, Salford Priors.</p>
115	<p>Closure of Meeting: The Chairman closed the meeting at 21.05 hrs</p>

Chairman: _____ Date: _____

APPENDIX A: FINANCE

Cheque Number	Payments Authorised		Gross	Net
	Payee	Details	Payment	Payment
260	DSG Retail Business	Purchase of Printer	151.86	126.55
261	E D Hollis & Sons	Cultivation of Allotment 10	60.00	50.00
262	PD Long	Service Visit to Lights	105.60	88.00
262	PD Long	Service Visit to Lights	55.20	46.00
DD	Lloyds Bank	Bank Charges to 9 Jul	32.75	32.75
DD	EDF Energy	TOPS Electricity	45.00	45.00
DD	CF Corporation	Photocopier Rental Sept	42.00	35.00
DD	Severn Trent Water	TOPS Water Rates	27.45	27.45
263	Peter Batacanin	Playing Field Inspections	50.00	50.00
264	Limebridge Rural Services	Amenity Contract	848.40	707.00
265	Brandan White	Mole Control	200.00	200.00
266	Donna Bowles	Clerks Salary & Expenses	***	***
267	HMRC	Clerks PAYE & NIC Sep	20.64	20.64
268	Bullivant Media Ltd	Advert re Amenity Contract	218.40	182.00
269	Arrowscape	Website Updates	197.40	197.40
			2785.71	2538.80