

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall, Salford Priors on Wednesday 17th April 2019.

Present: Councillors: Cllr A Green (Chairman), L Maude, K James, D Penn, T Shale, C Hickman

Also in attendance: 1 members of the public.

1.	Apologies accepted for absence: Cllr Pattison
2.	Register of Interests: Members were reminded of the need to keep their register of interests up to date
3.	<p>Declaration of Interests: Members were asked to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item.</p> <p>a) Pecuniary Interests. Members were asked to declare any other disclosable interests in items on the Agenda and their nature.</p> <p>b) Other Disclosable Interests. None.</p>
4.	<p>Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.</p> <p>a) Have your say. No under 18s were present.</p> <p>b) County Council Member's Report – County Councillor Mike Brain sent his apologies and provided a report –</p> <ul style="list-style-type: none"> • Warwickshire has been named the UK's joint top performing county council for highway maintenance in national highways and transport survey for the second year in a row. • Funding opportunities are available for innovative community-based initiatives that promote health and wellbeing across Warwickshire. <p>c) District Council Report – District Councillor Fleming sent his apologies and provided a report –</p> <ul style="list-style-type: none"> • He is involved in 3 cases for Salford Priors residents with Stratford District Council regarding housing complaints, boundary issues and planning. • The green bin charges were agreed and ratified at the last Stratford District Council full council meeting. • The Settlement Scheme Information Session at the Crawford Hall, Bidford is available to all EU nationals wishing to claim residency post Brexit. <p>The Chairman closed the open forum and reconvened the meeting at 19:05</p>
5.	<p>Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Wednesday 18th December 2020 at The Memorial Hall, Salford Priors were agreed by the Council to be a true record of the meeting and signed by the Chairman.</p>
6.	<p>Planning Matters: Applications Considered:</p> <p>a) 19/03548/FUL – erection of two storey side extension at 3 Fern Close Cottages, Rushford, WR11 8SL. Following a discussion Members agreed for the Clerk to provide the response “No Objection”.</p> <p>19/02570/FUL – 12 School Avenue. Following the Parish Council's objection to this application and amended application, Clerk has received correspondence from Eleanor Bass, Planning Officer requesting the Parish Council withdraw their objections. Further to email correspondence with Members it has been decided to uphold the objection and for the application to be determined at planning committee. Planning Officer has been informed of this decision. Clerk to contact District Councillor Fleming for advice.</p> <p>Planning Decisions:</p>

	<p>b) 19/02537/LBC – remove modern internal and external paint, plaster and render and replace with lime plaster/render and limewash; replace concrete floor for limecrete floor, repair timber frame, infill panels and plinth, including partial replacement as necessary; install breathable insulation between and underneath roof rafters at 70 Wood Bevington, Alcester, B49 5LX – Listed Building Consent is granted subject to conditions.</p> <p>c) 19/03057/TREE – arboricultural work at Godiva Cottage, Evesham Rd, Salford Priors – No objection</p> <p>d) 19/03083/COUQ – Change of use of an agricultural building, along with land within its curtilage to form a single dwelling at Barn 1 & Office, Old Dunnington Farm, Dunnington, Alcester, B49 5NU. Prior Approval Refused.</p> <p>Members noted that Warwickshire County Council will now be adopting the streetlighting on the new School Rd development as well as School Rd as the roads have traffic calming features including build outs and road humps. These require lighting for safety purposes. It was noted there are considerably more lights than previously discussed.</p>
7.	<p>Clerk's Progress Report:</p> <p>a) The guttering on the TOPs building has now been repaired and the floor remains dry. Instruction to replace flooring has been issued. Clerk to monitor.</p> <p>b) The dog waste bin by Angus Soft Fruits and Bomford Way have now been moved and are being emptied on a weekly basis. Noted and Closed.</p> <p>c) Clerk has contacted Highways regarding blocked drains on Evesham Rd opposite Jack Thomson Croft – a work order has been put in to clear however there is a large backlog of work following recent flooding and this may take up to 6 months to complete. Clerk to monitor</p> <p>d) Potholes have been reported on School Rd footway. Clerk to monitor.</p> <p>e) It was noted the grit bin in St Matthews Close is actually on private land and has been moved to the opposite site of the road. Clerk has apologised to the resident on behalf of the Parish Council. Noted and Closed.</p>
8.	<p>Playing Field: Inspections –</p> <p>It was noted the monthly playing field inspection took place on 30th December with nothing to report.</p> <p>Following the annual inspection report the Clerk has investigated the queries and Members considered the comments below under agenda item 12d:</p> <ul style="list-style-type: none"> • The Cableway has a Critical Fall Height of just 1m, therefore safer surfacing is not actually required for compliance to EN standards of play safety as the grass around it has inherent impact attenuation properties of up to 1.5m. However to retain/maintain these inherent properties can be difficult after periods of heavy use, ground wear and dry periods leading to ground compaction, therefore it is common practice to provide a wear strip of grass mats to protect the main wear areas from erosion/compaction which is typically either side of the centre line of the cable and at the drop point. If, however there have been additional compacted areas created either side of the 3m width of mats then the PC may wish to add additional mats to cover the full width to 4m.....however Kompan doubt this would be necessary depending upon the risk factor attributed by the inspector. • Inspector advises that signs should be placed on all approach routes and should be few in number, large in size, clear in appearance and content and be durable. Signs should state the exclusion of dogs, give the name of the site, details of ownership or management of the facility, and identify the nearest A&E centre. Additional problems such as bonfires, horse riding, golf practice, perhaps motorcycling, unauthorised camping or drink and drug use might require a mention, but these are often local and short-lived issues or concerns. • The sign for the trampoline area is in place. • Clerk has arranged with Pete Batacanin to set up a maintenance plan to check bolts etc • Kompan inspected the drainage issue under the swings and concluded that the problem appears to be the concrete base the wetpour is installed upon, or the levels of it to the surrounding ground. The water simply cannot escape from this low point. • The inclusive roundabout has now received maintenance and is in fully working order.

9.	<p>Highways: The majority of works have been carried out on the November worksheet. Future jobs – Clear tree debris on Evesham Rd Install shelving at the telephone kiosk on School Rd</p>
10.	<p>Garden Allotments: It was noted that allotment plot 1 has now been leased. This leaves only one allotment at plot 5 to be leased.</p>
11.	<p>Rights of Way:</p> <ul style="list-style-type: none"> a) Cllr Penn had nothing to report. b) It was noted that £12,697.61 & £1,565 have been made available towards Rights of Way contributions within the Salford Priors area further to S106 agreements for the Evesham Rd & School Rd developments. Clerk along with Cllrs Green & Shale will be meeting with Richard Barnard from the Public Rights of Way Department on Thursday 23rd Jan, 10am in the parish office to discuss. Cllr Penn may also be in attendance. c) Cllr Green met with Alan Granger of Ragley Estates regarding a permissive right of way. While the site is in restoration aftercare, access should not be provided as there is still work being undertaken. He will be sending maps and information regarding this to the Clerk. They also discussed the 'environmental area'.
12.	<p>Working Groups:</p> <ul style="list-style-type: none"> a) Christmas Tree Switch On – Cllr Pattison was not in attendance to provide a report. Clerk to send an email of thanks to the working group and put on Facebook. b) Communications – Cllr Pattison is lead on this – draft of publications awaited. c) Streetlights – meeting not necessary at this time. d) CIL/S106: <p>CIL - It is the recommendation of the Working Group to investigate the following items for the CIL monies of approx £277,000 due to be received over the next couple of years:</p> <ol style="list-style-type: none"> 1. Replacement of TOPs building 2. Speed restrictions on Station/Evesham Rd in Salford Priors 3. Grant to Cycleways Project for works in this parish 4. Fund PROW works in the parish for the next 10 year <p>This was proposed by Cllr Shale, seconded by Cllr Maude with unanimous approval.</p> <p>S106 – the expenditure of approx £118,000 is very specific. “The Play Facilities Contribution is to be paid to the District Council towards the provision and/or enhancement and improvement of equipped play and/or exercise facilities serving the Development.” As such the working group recommend the following:</p> <ol style="list-style-type: none"> 1. New skatepark 2. Trim trail with possible gym equipment incorporation/separate area for equipment 3. Carry out works identified in recent annual report of the play equipment (eg cableway wearstrip mats, signs, remedial groundworks under swings) as detailed under agenda item 8. 4. Situate the gym area in the place of the skate park and move the skate park to the end of the zipwire which allows for expansion if required in future years. <p>Cllr James proposed that a costed feasibility study is undertaken and proposed tender documents are drafted. Cllr Maude seconded. Unanimous approval. Cllr Shale already has this in hand. Clerk to email the residents who have helped with ideas regarding the skatepark informing them their proposals are being taken forward.</p> e) Amenity – this will be reviewed shortly as the contract is in its final year following the extension of 1 year approved by Members. f) It was noted that Cllr Green & Clerk are still working on assessing the assets and insurance values.

	<p>This will be presented at the February meeting.</p> <p>g) It was noted that the Clerk is working on the Emergency Community Plan now that relevant information has been received from Warwickshire County Council & Stratford District Council. This will be presented at the February meeting.</p> <p>h) VE75 – there has been a distinct lack of support from residents, despite advertising for assistance in help with the event. Cllr Maude proposed that due to lack of support the event does not go ahead – unanimous approval.</p>
13.	<p>Community: A design for the shelving for the telephone kiosk and a quote has been received. Clerk has authorised the works for this.</p>
14.	<p>Matters raised by Councillors: The following matters were raised by Council Members:</p> <p>a) Gullies are blocked at the crossroads at Dunnington. Clerk to report to Highways and County Councillor Mike Brain.</p> <p>b) Cllr Penn mentioned 2 potholes on the B4088 – Clerk to report to Highways.</p> <p>c) Cllr Hickman mentioned a car that is not taxed or MOT'd is rotting on Bomford Way. He was advised this is a Bovis issue.</p> <p>d) Cllr Maude – next Cycleways meeting is the AGM on 13th Feb, 7pm venue to be advised.</p> <p>e) Cllr Green advised that he and the Clerk will be attending a meeting at CALA tomorrow.</p>
15.	<p>Correspondence Considered: (<i>Yellow papers</i>) Members considered the purchase of a further dog dispenser to be installed at the approach to Salford Priors from Abbot's Salford on the Evesham Rd and it was felt this is not necessary.</p>
16.	<p>Correspondence Noted: None</p>
17.	<p>Policy Reviews: The following policies were reviewed: Complaints Procedure – next review 2022 Health & Safety Policy – next review 2021 Unanimous approval.</p>
18.	<p>Finance:</p> <p>a) Consideration was given to the third quarterly bank reconciliation, account balances and income and expenditure budgets. These were agreed by all Councillors. Cllr Penn signed the quarterly bank reconciliation.</p> <p>b) Members noted the \$137 expenditure for 20/21 is £8.32 per elector</p> <p>c) Members noted the precept request of £65,000 has been forwarded to Stratford District Council.</p> <p>d) The council gave consideration and approval of the payments listed in Appendix A.</p> <p>e) Proposed by Cllr Maude, seconded by Cllr Penn and agreed by all Councillors.</p> <p>f) It was agreed that Cllrs K James and Green would sign cheques for payments listed in Appendix A.</p> <p>The Council noted the account balances reconciled with the Lloyds Bank Current Account statement Number 29 and Deposit Account Statement 50 issued 1st January 2020 :-</p> <p style="padding-left: 40px;">Lloyds Deposit Account: £118,685.14 of which £28,980.45 is CIL monies Lloyds Current Account £ 10,695.18 Total Fund Balance £129,344.32</p>
19.	<p>Date of Next Meeting: Council confirmed the date of the next Ordinary Parish Council Meeting on Wednesday 19th February 2020 at 7.00pm in the Memorial Hall, Salford Priors.</p>
20.	<p>Closure of Meeting: The Chairman closed the meeting at 20.35 hrs</p>

Chairman: _____ Date: _____

APPENDIX A: FINANCE

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
000546	HMRC	Clerk & Parish Council NIC	22.15		22.15
BACS	Mrs D Bowles	Clerk's Salary & Expenses	833.97		833.97
BACS	Namesco	SMTP Access for 1 yr	21.00	3.50	17.50
BACS	JRB Enterprise Ltd	Dog Bags	118.92	19.82	99.10
BACS	P Batacanin	Monthly Playing field inspection	10.00		10.00
BACS	Edge IT Systems Ltd	Temp finance band upgrade	18.00	3.00	15.00
BACS	LRS	Planter Planting	100.80	16.80	84.00
BACS	Digital Copier Systems Ltd	Photocopier Charges	11.62	1.94	9.68
BACS	WALC	Training Course	30.00		30.00
DD	CF Corporate Finance	Photocopier Rental	42.00	7.00	35.00
DD	Nest	Clerk's Pension	95.93		95.93
DD	EDF Energy	TOPs electricity	75.00		75.00
DD	Lloyds Bank	Bank Charges to 9.11.19	9.75		9.75
Total			1,389.14	52.06	1,337.08