

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held At the Memorial Hall, Salford Priors on Wednesday 17th November 2021.

Present: Councillors: Cllr A Green (Chairman), K James, D Penn, R Green, S Singh, T Holdback & James Meakins
(19:50)

Donna Bowles, Clerk to the Parish Council

Also in attendance: 0 members of the public.

The meeting was recorded and will be deleted within 24 hours.

1.	Apologies accepted for absence: Cllrs Maude & Price
2.	Register of Interests: Members were reminded of the need to keep their register of interests up to date Declaration of Interests: Members were asked to disclose any interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item. Pecuniary Interests: Members were asked to declare any disclosable pecuniary interests in items on the Agenda and their nature: None declared. Other Disclosable Interests: None declared.
3.	Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed. a) No members of the public present b) No under 18s were present. c) County Councillor Daren Pemberton was not in attendance d) District Councillor Fleming sent his apologies. The Chairman closed the open forum and reconvened the meeting at 19:05
4.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Wednesday 20 th October 2021 at the Memorial Hall, Salford Priors were agreed by the Council to be a true record of the meeting and signed by the Chairman. Clerk thanked Cllr James for producing these in her absence.
5.	Planning Matters: a) 21/03479/TPO – T1 dead pine – fell, T2 – dead larch – fell, T3 – suppressed pine – fell at Cedar House, 2 Ban Brook Copse, Salford Priors, WR11 8GW. Following discussion, Clerk to respond stated no objection but would request that any trees removed be replaced with native trees. Applications Decisions: b) 21/02975/TREE : Tree works at Priory Cottage, Station Rd, Salford Priors, WR11 8UX. No objection, subject to conditions. • T1 - common holly - Reduce canopy height by 4metres to 12metres, reduce canopy spread by 1-2metres to balance/shape (alternative works agreed with the applicant). T2 - western red cedar - Fell. T3 - lucombe oak - Reduce canopy height by 5metres to 15metres, reduce canopy spread by 2- 3metres to balance/shape (alternative works agreed with the applicant). • T4 - scots pine - Reduce canopy height by 4metres to 12metres, reduce canopy spread by 1- 2metres to balance/shape (alternative works agreed with the applicant). T5 - common ash - Reduce canopy height from 10metres to 8metres and remove limb overhanging driveway. T6 - common ash and sycamore hedge - Reduce width of hedge line from 4metres to 3metres. T7 - common holly - Reduce canopy height from 8metres to 6metres and balance/shape. Appeal: Planning Inspectorate APP/J3720/D/21/3277477: Blacksmiths Cottage, Salford Lodge Farm, WR11 8SN - 20/03420/FUL: A detailed decision was emailed 9.11.21 to Members however the conclusion is that the appeal should be allowed insofar as it relates to the re-siting of the oil tank. However, the proposed extension does not accord with the development plan and there are no other considerations which outweigh this finding. For the reasons given, the appeal is dismissed insofar as it relates to the single storey extension to the east elevation.

6.	<p>Clerk's Progress Report:</p> <p>a) The frame and plaque confirming the opening dates of the Memorial Garden is now installed. Noted and Closed.</p> <p>b) CALA have stated that the bus shelter delivery is reliant on Warwickshire County Council who are very slow to respond to requests. Cllr James pointed out that the bus shelter is nothing to do with Warwickshire County Council and CALA should replace the bus shelter with immediate effect. Clerk to contact CALA..</p> <p>c) CALA have confirmed the permissive footpath is complete with new signage installed. Noted and Closed.</p> <p>d) Two new grit bins for Priors Crescent have now been installed. Noted and Closed.</p> <p>e) The Community Speedwatch signs have been ordered and are being installed. Noted and Closed.</p> <p>f) Clerk is in the process of obtaining a further quote for the noticeboard. Clerk to monitor.</p> <p>g) Clerk has paid the first six monthly instalment of £375 to Salford Priors Gardening Club following receipt of the Bank details and the club's constitution. Noted and Closed.</p>
7.	<p>Playing Field:</p> <p>a) The quarterly inspection has been carried out. Clerk to issue necessary purchase orders for remedial works.</p> <p>b) Members noted the Clerk has issued the PO for improvement works to the playing field.</p> <p>c) Members noted, following email correspondence, that Clerk has reserved 120 Cornus Alba Sibirica to be planted at 1m spacing around the two mounds of the skatepark.</p>
8.	<p>Highways:</p> <p>Members noted :</p> <ul style="list-style-type: none"> • Leaf clearance works on the footway outside St Matthews Church are in the process of being carried out. • Piper Homes works still to be carried out • Toddler Fence – this is in the process of being installed. <p>To consider future tasks to be issued to the Lengthsman:</p> <ul style="list-style-type: none"> • Clear brambles and clean bus shelters • Remove brambles around the grit bin and post box by Dunnington School
9.	<p>Garden Allotments:</p> <p>a) Members noted garden allotment plot 17 has been cleared and the access to the water trough has been re-instated.</p> <p>b) Clerk advised there are 2 full and 2 half plots available to lease.</p>
10.	<p>Rights of Way:</p> <p>Cllr R Green reported:</p> <ul style="list-style-type: none"> • Some PROW Posts have been pulled out of ground; these to be re-instated • Vandalism has occurred on new bridge near Marsh Farm (A11) • New bridge for AL4 is still awaited.
11.	<p>Working Groups:</p> <p>a) Christmas Tree Switch On – the Christmas trees at Dunnington and Salford Priors will be in place ready for the switch on – Saturday 27th November.</p> <p>b) Communications – meeting to be held 24.11.21. The Chairman requested any items for inclusion on the next newsletter be forwarded to him.</p> <p>c) CIL –</p> <ul style="list-style-type: none"> • Highways Safety – Members noted: <ul style="list-style-type: none"> ◇ DTA Planning Transport Consultants have been appointed to consider traffic calming schemes. Fees at £4,000 with expenses at £1,200. Clerk to request regular updates. ◇ Clerk has issued a PO for the granite setts and the tarmac to the gate. The estimated costs are £11,089.98. This was approved by members. ◇ Engineering Design Services have requested that Warwickshire County Council progress the consultation for proposed traffic calming features along School Rd in connection with the CALA development. A meeting has been arranged for next week to get this started. The bus shelter will also be discussed at the same time. Cllr James to investigate this. • Open Space – Clerk has been in contact with all necessary parties following the October meeting. Responses are awaited. • Avon & Arrow Greenway Project – no further update within the parish <p>d) Amenity – nothing to report</p> <p>e) NDP – Members noted the Warwickshire Minerals Plan 2018 – Proposed Main Modifications consultation. This is not something the Parish Council has received notification of, nor the public examination meetings held in Oct 2021. Cllr James confirmed that the sites within Salford Priors have been removed from the site selection process at stage 3 of the consultation:</p> <ul style="list-style-type: none"> • Site 7 School Rd , Salford Priors

	<ul style="list-style-type: none"> • Site 19 Millers Bank, Dunnington • Site 20 Broom Lake, Dunnington • Site 21 Bury Coppice Dunnington <p>Objections have been placed on the removal of sites 19 and 21 by the landowner. This now leaves 9 sites out of the original 32 put into the plan. Clerk to contact County Councillor Daren Pemberton querying why the Parish Council had not been informed of this consultation. NDP group to meet to send comments supporting modifications plan.</p> <p>f) Allotments – nothing to report</p> <p>g) Queen’s Jubilee – Members noted the report. It was resolved to accept the recommendations.</p> <p>h) Leaders of the Working Groups – meeting held 10th November</p>										
12.	<p>Community:</p> <p>a) TOPs – following the October meeting, 3 quotes were obtained for a new cooker with Members approving this purchase via email. A cooker has been ordered and delivered. PO for lighting has been issued. It was resolved to accept the further request to replace lighting in the toilets and passageway, along with the installation of a motion detection light to illuminate the ramp at the entrance and replace the lamp over the main door with a brighter LED lamp.</p> <p>b) Cllr James gave a brief history relating to Severn Trent Water and the request for a permanent new packaged pumping station. Lorries are emptying the pit every 2 hours 24 hours a day, 7 days a week. It was resolved for Cllr James to attend the surgery of MP Nadhim Zahawi to discuss this.</p> <p>c) Members considered the request for a Jubilee Green Space Environmental Project in Dunnington. This is an opportunity to mark the Queen’s Platinum Jubilee with an environmental managed green space. Land proposed for this project is opposite the Baptist church and owned by Ragley Estates. It was resolved for Cllr James to put together a request to Ragley to lease this piece of land for, initially, 10 years.</p>										
13.	<p>Matters raised by Councillors: The following matters were raised by Council Members: Cllr James advised that unmetered electricity supplies are set to rise between 45-70% with any fixed contracts being dismissed. This will affect the streetlighting costs.</p>										
14.	<p>Correspondence Considered: None</p>										
15.	<p>Correspondence Noted: Thanks have been received by the drama club for re-arranging the time of the budget meeting in December to 8pm to allow them to carry out their performance.</p>										
16.	<p>Policy Review: The Staff Appraisal policy was reviewed with no amendments. Review to take place in Nov 2023.</p>										
17.	<p>Finance:</p> <p>a) The council gave consideration and approval of the payments listed in Appendix A. It was proposed to accept these by Cllr R Green, seconded by Cllr Singh and agreed by all Councillors. It was agreed that Cllrs A Green & James would sign cheques/invoices for payments listed in Appendix A</p> <p>b) Members noted the sum of £41,495.63 has been received from Stratford District Council in relation to CIL monies from 18/03276/REM, land off School Rd, Salford Prior</p> <p>c) Members confirmed the appointment of Duncan Edwards, DKE Audit Services to carry out the internal audit.</p> <p>d) Members noted Cllr R Green & Cllr Holdback to be set up as signatories on the Bank Accounts.</p> <p>e) The Council noted the account balances reconciled with the Lloyds Bank Current & Deposit Account statements issued 1st November 2021-</p> <table border="1" data-bbox="252 1668 1077 1892"> <tr> <td>Lloyds Deposit Account</td> <td>112,062.64</td> </tr> <tr> <td>Lloyds Current Account</td> <td>26,769.99</td> </tr> <tr> <td>Lloyds CIL Account</td> <td>105,357.67</td> </tr> <tr> <td>Lloyds S106 Account</td> <td>450.55</td> </tr> <tr> <td>Total Fund Balance</td> <td>244,640.85</td> </tr> </table>	Lloyds Deposit Account	112,062.64	Lloyds Current Account	26,769.99	Lloyds CIL Account	105,357.67	Lloyds S106 Account	450.55	Total Fund Balance	244,640.85
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18.	<p>Date of Next Meeting: Council confirmed the date of the next Ordinary Parish Council Meeting on Wednesday 15th December 2021 at 8.00pm in the Memorial Hall, Salford Priors. This is to discuss the budget and any planning only.</p>										
19.	<p>Closure of Meeting: The Chairman closed the meeting at 20.00 hrs</p>										

Chairman: _____ Date: _____

APPENDIX A: FINANCE

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
574	The Poppy Appeal	Donation & Wreath x 2	537.00		537.00
BACS	HMRC	Clerk & PC NIC & Tax	43.65	0.00	43.65
BACS	Mrs D Bowles	Salary & Expenses	860.25		860.25
BACS	Kompan Ltd	Opreational Inspection	150.00	25.00	125.00
BACS	Seton	Grit Bins - Priors Crescent	818.12	136.35	681.77
BACS	Shenzhen	Waving Flag	27.98	4.68	23.32
BACS	Foshanshi	Union Jack Bunting	7.99	1.33	6.66
BACS	Foshanshi	Union Jack Bunting	7.99	1.30	6.66
BACS	Foshanshi	Union Jack Bunting	63.92	10.64	53.28
BACS	PC World Business	Cooker - TOPs	318.99	53.16	265.83
BACS	Hartwell & Co	Timber - Toddler Fence	929.58	154.93	774.65
BACS	Edge IT	Band Upgrade	111.60	18.60	93.00
BACS	Zoom	Monthly Subscription	14.39	2.4	11.99
BACS	Limebridge Rural Services	Various Amenity	6576.00	1096.00	5480.00
BACS	SafetySigns4Less	Speed Watch Signs	132.00	22.00	110.00
BACS	Water Plus	Allotments	21.55	3.52	17.63
BACS	Warwickshire County Council	Park Hall Mews works	2378.94	396.49	1982.45
BACS	Golls Nurseries	Piper Homes Works	392.39	65.40	326.99
BACS	SP Gardening Club	Donation	375.00		375.00
BACS	Broom Fabr Ltd	Buffalo Board	90.00	15.00	75.00
BACS	S Cooper	Installation plaque	75.00		75.00
DD	Nest	Clerk's Pension	104.65		104.65
DD	EDF Energy	TOPs	55.00		55.00
DD	Lloyds Bank	Charges to 9.9.21	7.00		7.00
DD	Yu Energy	Streetlight Energy	24.54	1.17	23.37
DD	Yu Energy	Streetlight Energy	82.75	3.94	78.81
Total			13669.28	2011.91	11656.96