

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held at The Memorial Hall, Salford Priors on Wednesday 20th March 2024 at 7.00pm for the purpose of transacting the following business only.



Donna Bowles
Clerk to the Council

13th March 2024

MEETING AGENDA

1.	To Receive & Consider Apologies:
2.	<p>Members are reminded of the need to: -</p> <ol style="list-style-type: none">1) Declare the existence of any Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI) for any agenda item2) Confirm the nature of the interest by explaining the connection between the interest and the agenda item, and3) State what action (if any) they will take in relation to the interest when the agenda item is discussed* <p>*In the case of a DPI or ORI the obligation is to not participate in any discussion or vote and to leave the meeting room, unless the member has a dispensation from the Clerk to the Parish Council.</p> <p>If the existence and nature of any interest only becomes apparent later in the meeting it must be disclosed immediately. If a DPI or ORI is not already registered, members must notify the Clerk to the Parish Council of the interest within 28 days.</p> <p>Members are also reminded of the need to declare predetermination on any matter.</p> <p>If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting.</p>
3.	<p>Open Forum</p> <p>Chairman to Move: The Meeting & Standing Orders be now adjourned:</p> <p>a. Open Forum: At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.</p> <p>b. Open forum for the under 18s.</p> <p>c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)</p> <ul style="list-style-type: none">- SDC – Cllr Lauren Stanley- WCC – Cllr. Daren Pemberton <p>Chairman to Move: To close the adjournment and the suspension of Standing Orders</p>
4.	<p>Minutes: To approve the Minutes of the Parish Council Meeting held on Wednesday 7th February 2024 at the Baptist Church Hall, Dunnington.</p>

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5.	<p>Planning Matters: Planning Matters To Consider : None to date.</p>
6.	<p>Clerk's Progress Report : To note report in agenda pack.</p>
7.	<p>Highways & Maintenance Officer: a) To note jobs issued from last Council meeting; comment on progress b) To consider future tasks to be issued</p>
8.	<p>Working Groups Update: a) Infrastructure & Built Environment: 1) Highways – To note: <ul style="list-style-type: none"> ○ Highways has confirmed their original quotes for traffic calming works on Station/Evesham Rd. Installation date awaited. ○ Clerk has expressed the Parish Council's disappointment for the traffic calming works on School Rd and is awaiting a response. ○ The bus stop has now been ordered and installation is expected within the next 2 weeks. ○ Update on meeting with Highways England A46 T 2) Public Open Space - The 7 flowering cherry trees, and the 10 rowan trees have now been installed. To note that an act of vandalism has taken place to some of the trees. 3) NDP – date set for workshop – Thursday 11th April Chairman to provide update on structure of workshop. 4) Playing Field – to note and consider : <ul style="list-style-type: none"> ○ Tree survey report. ○ Playing field equipment report and recommendations 5) Allotments – A date has been set for an inspection in April. Allotment holders to be notified. 6) PROW - To receive written report from Mr A Green Public Rights of Way Officer b) Communications – to note Parish Connect is in the process of being printed and consider its distribution. To agree distribution process on receipt of newsletter from the printers. c) Planning – Members to note the draft planning minutes dated 27th February 2024 d) Project Delivery Group – to receive any further updates on progress.</p>
9.	<p>Community : a) To consider way forward with defibrillator at Rushford. b) To note a defibrillator training session has been set for Thursday 18th April 7pm at The Vineyard Pub, Abbot's Salford. c) To note grant payment has been made to St Matthews Church and acknowledgement received. d) To note Parish Meeting with WCC & WFRS = Consultation on Changes to the resilience of the Fire Service. That was held on Wednesday 1st February 2024 e) Rushford Watercourse Overgrown Vegetation & Flooding Issues. f) To note the success of the Daffodill Bulb Planting Scheme throughout of the Parish.</p>
10.	<p>Matters raised by Councillors: Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).</i> Cllr Price – email to the Chairman received 6th March with regard to the Leisure Trail Route & future revenue costs. Cllr James – Parking on Grass Verge Bus Stop Evesham Road – Consideration of installing a Coronation Bench or additional planter to mitigate future verge damage.</p>
11.	<p>Amenity: To ratify decision of increase in the amenity contract by 5% for 2024/25. This is an extension of the original contract of 12 months.</p>
12.	<p>Consideration of Correspondence Received : To consider response to emails regarding: a) Additional lighting at Perkins Close b) Bomford Way Public Open Space</p>

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13.	<p>Correspondence to Note: <i>(The Clerk will provide individual copies of correspondence for retention if required).</i> None</p>
14.	<p>Policy Reviews: a) Grievance b) Data Protection & Information Security c) Disciplinary</p>
15.	<p>Staffing: Resolution to exclude members of the public to progress a confidential staffing matter. To receive report & consider recommendations from the Chairman following Clerk's staff appraisal on 8th February 2024.</p>
16.	<p>Finance : General a) To note the payments made listed in Appendix A for February b) To agree and approve the payments and transfers listed in Appendix B - <i>and to agree 2 Councillor signatories to sign the payments sheet.</i> c) To note the bank account balances as at 29th February 2024.</p>
17.	<p>Date of Next Meeting: To confirm the date of the Annual Parish Meeting on Tuesday 9th April, 7pm at the Memorial Hall, Salford Priors To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Wednesday 17th April 2024 at the Memorial Hall, Salford Priors.</p>
18.	<p>Closure of Meeting :</p>