

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held At the Memorial Hall, Salford Priors on Wednesday 17th April 2024.

Present: Councillors: K James (Chairman), R Green, L Maude, J McLean & L Stanley. District Councillor Stanley, Donna Bowles, Clerk to the Parish Council

Also in attendance: 4 members of the public.

1.	<p>Apologies considered for absence: Cllrs Price & Meakins - accepted</p>
2.	<p>Register of Interests: Members were reminded of the need to keep their register of interests up to date. Members were reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.</p> <p>Declare the existence of any Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI) for any agenda item</p> <p>Declaration of Interests: DPI – None declared, ORI – None declared, NRI – None declared</p> <p>Members were also reminded of the need to declare predetermination on any matter.</p> <p>The Gifts & Hospitality Register for 23/24 was reviewed.</p>
3.	<p>Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.</p> <p>a) 4 members of public were present:</p> <ul style="list-style-type: none"> - The temporary signage on School Rd remains in position. Cllr James clarified there are some minor works to be completed. Warwickshire County Council still need to carry out safety audit and approve the works. - Details were sought regarding the proposed community orchard, along with a request to review plans. These are not available at present as legal agreement is not yet in place. The intention is to secure boundaries for the properties backing on to the land and to enclose it with fencing and a gated entrance accessible through a kissing gate. The Parish Council is aware to safeguard the nearby houses and fencing will be erected along the Permissive Right of Way. - No under 18s were present. <p>b) County Councillor Daren Pemberton's Report – not in attendance, no apologies or report received</p> <p>c) District Councillor Stanley's Report –</p> <ul style="list-style-type: none"> - 28th April Stratford District Council is hosting a prostate screening event at 10am-4pm Stratford Leisure Centre. Places can be booked via the following link: - Stratford District Council is carrying out a 7-week Public Space Protection Order (PSPO) consultation in the Stratford town centre. A PSPO is a control measure created by the 2014 Anti-Social Behaviour, Crime and Policing Act. The orders deal with specific nuisances or problems in a defined area that are 'detrimental to the community's quality of life' and are designed to tackle anti-social behaviour in public places. The District Council is consulting regarding anti-social behaviour anywhere within the town centre when consuming or possessing alcohol. The behaviour the District Council is seeking to prohibit has been identified as detrimental, persistent and unreasonable to the area. The consultation runs until 8 May 2024. - Rooftop solar panels will be installed at Stratford Leisure Centre, following the District Council's successful bid in Phase II of the Government's Swimming Pool Support Fund. Stratford District Council has been awarded £283,000 to provide grant funding for capital investments to help swimming pools become more energy efficient. - Stratford District Council values collaborative working with Parish and Town Councils through their representatives. Two representatives nominated by Parish and Town Councils are currently co-opted as non-voting members to the ASC. Their terms of appointment are due to end shortly and new appointees will be sought. <p>The Chairman closed the open forum and reconvened the meeting at 19:10</p>
4.	<p>Acceptance of Minutes:</p>

	The Minutes of the Ordinary Parish Council Meeting held on Wednesday 20 th March 2024 at the Memorial Hall, Salford Priors were agreed by the Council to be a true record of the meeting and signed by the Chairman.
5.	<p>Planning Matters:</p> <p>Planning Matters Considered :</p> <p>a) 24/00614/VARY Proposed - Variation of conditions 4 and 23 of planning permission 22/02022/OUT dated 16 November 2023 to amend the Design Code document and amend the wording of the speed limit signage and Road Safety Audit conditions. Original description of development: Outline planning application (all matters reserved except for access) for the phased development of up to 16 self-build and custom housebuilding plots, formation of new vehicular accesses from Evesham Road and formation of infiltration basin at Land West Of Evesham Road, Salford Priors, WR11 8UR. Following discussion, Clerk to respond “The variations to Conditions 4 & 23 are fair, reasonable, and practicable to allow the development of the site to be achieved and meet the NPPF objections as necessary. They are relevant to the development permitted, precise, enforceable and reasonable in all other respects. The amendment to the design code is supported by the Parish Council as it addresses a local need and will improve the overall design aspect and delivery of this site.”</p> <p>Decisions:</p> <p>b) 23/02126/VARY - Variation of condition no.5 of planning permission reference 21/00837/FUL dated 9 August 2022 to allow for revised visibility splay requirements to the development. Original description of development: Application to vary 20/00422/COUQ (part implemented), to include new access drive and change of use of part of site at Dunnington Lodge, Broom Lane, Dunnington, Warwickshire B49 5NU Planning Permission Granted Subject to Conditions</p> <p>c) 24/00358/TREE -T1 silver birch - Reduce height by 2-3 metres. Reduce laterals to shape crown, shortening back end-growth, up to a maximum of 1.0 metre. 10% crown thin. T4 ivy clad ash - Cut back northern crown, where overhanging garden of Salford Hall Hotel. Pruning to be sympathetic to the tree. (Tree located on land to the south of the notification property) at Salford Hall Hotel, Evesham Road, Abbots Salford, Salford Priors, Warwickshire. No objection subject to conditions.</p> <p>d) 24/00382/TREE -T1 weeping willow – Fell at Slatters Mill, Station Road, Salford Priors, WR11 8UX. No objection subject to conditions.</p> <p>e) 23/03195/FUL - Agricultural building and associated hardstanding at Land Adjacent Old Dunnington Barns, Dunnington, Alcester, B49 5NU Planning Permission Granted Subject to Conditions</p>
6.	<p>Clerk’s Progress Report:</p> <p>a) CALA Open Space – Clerk has received a response from the Enforcement Officer advising she will contact CALA to enquire if they have addressed all the reasons for refusal. In the latest correspondence CALA indicated that all landscaping works, except for grass seeding due to unfavourable weather conditions, have been completed. Councillor James outlined the refusal notice, highlighting 21 defects identified by the Case Officer, with only the bus shelter being rectified so far. The Clerk to email the Enforcement Officer notifying her of this and requesting a site visit, copying in John Careford, Head of Development, Claire Eynon, Head of Enforcement, Lauren Stanley, District Councillor & David Buckland, Chief Executive.</p> <p>b) Clerk is awaiting an appointment for the installation of a smart meter at TOPs.</p> <p>c) Tothall Lane flooding issues – County Highways have confirmed they will deal with the blocked gullies and have requested that the Flood Management Team & Severn Trent Water investigate large volumes of water discharging from adjoining farmland.</p> <p>d) A Highways sign on Evesham Rd has been reported as it has broken away from its base. It is anticipated it will be replaced within 2 weeks.</p>
7.	<p>Highways & Maintenance Officer:</p> <p>a) Members noted all jobs issued from last month have been completed.</p> <p>b) It was resolved to include monthly grass cutting for 3 areas in Perkins Close during grass growing season. This area is always missed and both Warwickshire County Council and Orbit Housing deny responsibility.</p> <p>c) Clear PROW waymarker sign of brambles on AL13.</p>
8.	<p>Working Groups Update:</p> <ul style="list-style-type: none"> - Infrastructure & Built Environment: - Highways – Station Rd/Evesham Rd Traffic Calming Lighting Scheme – Members noted Clerk has chased County Highways regarding traffic calming commencement works on Station/Evesham Rd. They are growing increasingly frustrated by the absence of any response and the Clerk has been instructed to arrange a meeting requesting feedback and to enquire about the works schedule and traffic management plan. - School Rd Traffic Safety Audit – response still awaited; Clerk is regularly chasing. - Public Open Space – This was covered under the Clerk’s report agenda item 6a.

	<ul style="list-style-type: none"> - NDP workshop– Fifteen residents participated in a highly constructive meeting generating positive feedback. Cllr James is currently drafting the report. Subsequent workshops will delve into more specific topics. - Playing Field – Clerk has received one quote for remedial repairs following the quarterly inspection report and is awaiting one more. - Garden Allotments – all invoices have now been sent. There has been an issue with the padlock and whilst waiting for this to be repaired, a resident has removed the protective clasp. Additionally, the gate is being consistently left open, posing a concern. To address these issues, it was resolved for Clerk to change the padlock code annually in May. - PROW – Mr Green has reported that: <ul style="list-style-type: none"> o in response to the volunteer recruitment advertisement for monitoring the PROW, five residents have stepped forward. o Members noted the damaged stile on AL186 has been reported to the PROW Team, Warwickshire - Additional Lighting School Rd – It was resolved to accept the quote provided by County Streetlighting Department for an additional 3 lighting columns along School Rd at a cost of £21,156.66; this price could be subject to change as traffic management costs are awaited but this should be very close to final costings. Clerk to issue the purchase order. - New Village Sign – It was resolved to approve the invoice and to advise The Village Signs Company that the sign will be installed on a post which Members believe aligns better with the village’s aesthetic. - Communications- Members noted all newsletters have now been delivered. Request has been made to change the smaller yellow font on the green background to a white font to make it easier to read. - Planning – This Committee has not been required to meet between meetings. - Project Delivery Group – Clerk has received further queries from Carol Ramsden, Birketts regarding the proposed schedules for the legal agreements; a meeting to be arranged to consider responses.
9.	<p>Community: Annual Parish Meeting – Members noted the following concerns were raised at the Annual Parish Meeting on Tuesday 9th April.</p> <ul style="list-style-type: none"> - the setts and footway on School Rd, around Corner Cottage are still deteriorating. Cllr James advised it is on the County Council’s works programme. This is an outstanding matter which is regularly pursued by the Clerk unfortunately there is a lack of urgency by the County Council to address this issue. - Information was requested regarding the proposed community orchards – more detail was provided in the Open Forum section of this meeting. - increased lorry traffic at the Severn Trent sewerage works at Dunnington. Cllr James noted that there are currently up to 18 lorry movements within a 24-hour period dependent on weather conditions, every day of the year. The Parish Council intends to pursue this matter further, including potentially involving the Water Ombudsman. - The Vehicle Activated Sign (VAS) as you leave Salford Priors towards Abbot’s Salford has been reported to Warwickshire County Council, Highways as not working as well as the VAS entering Salford Priors. - It was reported that the B4088 road between Hillers and the Toll House near to the Wood Bevington junction is flooding regularly across both carriageways with vehicles aquaplaning on this stretch of road. Clerk has requested photos when this next happens and the exact location. Cllr Maude to provide these. Clerk advised that residents can also report these concerns through the County Council on-line reporting log. - Youth Hub at TOPs - Cllr James advised this is a future project of the Parish Council.
10.	<p>Matters Raised by Councillors:</p> <ul style="list-style-type: none"> - Cllr. James -CIL – Consideration of the purchase of 6 LifeVac - Choking Rescue Device £85.00 per unit. It was resolved for Clerk to place an order for 6 LifeVacs for Salford Priors CofE Primary School, Dunnington CofE Primary School, TOPs, Salford Priors Memorial Hall, St Matthews Church & Dunnington Baptist Church. Clerk to contact both schools before placing the order. - Cllr Maude – fibre broadband at Weethley Gate – there are areas within the parish that cannot access fibre and still suffer from poor broadband connectivity. Clerk to contact Open Reach.
11.	<p>Correspondence Considered:</p> <ol style="list-style-type: none"> a) A request has been received from Salford Priors Ladies Committee to increase the poster size to A4. Members approved this request however the Committee should be aware that these may need to be covered over with Parish Council business if necessary. b) SDC Parish Representation on Standards & Audit Committee. Cllr Price has shown an interest in this role; Cllr

	James to advise what this position entails. Subject to Cllr Price's agreement the Parish Council is happy to nominate him for this role.										
12.	Correspondence Noted: None										
13.	<p>Finance:</p> <p>a) Individual questions comprising the Annual Governance & Accountability Return Section 1 for Local Councils FY 2023/24 were read out by the Chairman and debated by Council Members. Sections 1 to 8 were all agreed affirmative with section 9, the trust fund response being not applicable. Confirmation of these findings was proposed by Cllr James and seconded by Cllr Green agreed by all Councillors. Clerk to prepare Section 1 entries for Minute Reference, dating and signature.</p> <p>b) Consideration was given to the fourth quarterly bank reconciliation, account balances and income and expenditure budgets. These were agreed by all Councillors. Cllr James proposed these are accepted, Cllr Stanley seconded with unanimous approval.</p> <p>c) Members reviewed the Statement of Internal Control. Cllr James proposed the Statement of Internal Control is endorsed for year ended 31st March 2024, Cllr McLean seconded. Unanimous approval.</p> <p>d) To consider quotes provided for electrical supply for Abbot's Salford. Three quotes were received from Pozitive Energy, EDF & British Gas. It was resolved to issue a 1-year fixed contract to EDF at an estimated cost of £242.40</p> <p>e) It was resolved to donate the sum of £200 to Shakespeare Lions for providing defibrillator training.</p> <p>f) The council gave consideration and approval of the payments listed in Appendix A. It was proposed to accept these by Cllr Green, seconded by Cllr Stanley and agreed by all Councillors. It was agreed that Cllrs Green & Stanley would sign the payments sheet confirming the payments in Appendix A have been approved by full Council and there is provision within the budget, financial regulations and relevant policies have been followed. Cllr James advised an interest (ORI) in payment to WALC as he is a Director of the Company. Cllr James to approve payments online.</p> <p>g) Members noted the bank account balances:</p> <table border="1" data-bbox="252 1070 960 1308"> <tr> <td>Lloyds Deposit Account</td> <td>48,116.42</td> </tr> <tr> <td>Lloyds Current Account</td> <td>4,930.08</td> </tr> <tr> <td>Lloyds CIL Account</td> <td>337,232.32</td> </tr> <tr> <td>Lloyds Warm Hub Acc</td> <td>902.99</td> </tr> <tr> <td>Total Fund Balance</td> <td>391,181.81</td> </tr> </table>	Lloyds Deposit Account	48,116.42	Lloyds Current Account	4,930.08	Lloyds CIL Account	337,232.32	Lloyds Warm Hub Acc	902.99	Total Fund Balance	391,181.81
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14.	<p>Confidential Exclusion of the Public Due to nature of business the public and press are removed for the remainder part of the meeting.</p> <p>To review legal position of a signed Section 106 Agreement in relation to adoption relating to S14/01126/OUT Cllr James advised the current status of the Section 106 Agreement relating to S14/01126/OUT and that: If, for any reason, a developer fails to meet its obligations in an agreement entered into or binding on it under Section 106 of the Town and Country Planning Act 1990 (TCPA 1990) (referred to as a planning obligation Section 106 agreement), the relevant local planning authority (LPA) namely Stratford on Avon District Council can take action to enforce the performance of the obligations in the Section 106 agreement.</p> <p>As soon as a developer realises that it is unable to meet obligations in a Section 106 agreement it should liaise with the LPA and seek to discharge or modify the obligation. For example, it could seek to reduce or otherwise modify a required contribution or negotiate a later trigger date for payment, <u>delivery</u> or compliance. Where this is not possible, and the developer fails to comply with an obligation in a Section 106 agreement, the LPA has discretion in deciding whether, and how, to enforce a planning obligation.</p> <p>Following debate, members agreed to view the matter at the council's June meeting following external discussions with the LPA enforcement and legal teams.</p>										
15.	<p>Date of Next Meeting: Council confirmed the date of the Annual Parish Council Meeting at 7.00pm on Wednesday 15th May 2024 at the Memorial Hall Salford Priors. Council confirmed the date of the Ordinary Parish Council Meeting Wednesday 15th May 2024 directly following the Annual Council Meeting at the Memorial Hall Salford Priors.</p>										
16.	Closure of Meeting: The Chairman closed the meeting at 21:20 hrs										

Chairman: _____ Date: _____

APPENDIX A: FINANCE

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & PC NIC	162.63	0.00	162.63
BACS	Mrs D Bowles	Salary & Expenses	1246.45		1246.45
BACS	Limebridge Rural	Amenity Mowing	1576.80	262.80	1314.00
BACS	WALC	Subs	679.60	94.60	585.00
BACS	Argos	Toaster	60.00	10.00	50.00
BACS	Mrs R Green	Warm Hub Expenses 22/23	40.25		40.25
BACS	Mrs R Green	Warm Hub Expenses	71.56		71.56
BACS	Mrs J McClean	Warm Hub Expenses	24.24		24.24
BACS	Warwickshire CC	Allotment Rental	90.00		90.00
BACS	Village Sign People	Village Sign	6681.00		6681.00
BACS	Memorial Hall	Hire of Hall	865.00		865.00
BACS	DKE Audit Services	Internal Audit 23-24	288.50		288.50
BACS	Shelley Keen	Refund half deposit - allotments	25.00		25.00
BACS	Steve Baker Services	Lman Works	91.00	0.00	91.00
BACS	Baptist Church, Dunn	Hire of Hall	50.00	0.00	50.00
BACS	Limebridge Rural	Hedge Works	309.00	51.50	257.50
BACS	Birketts	Greenway	1036.80	172.80	864.00
DD	Lloyds	Service Charge	7.00	0.00	7.00
DD	NEST	Clerk Pension	186.57	0.00	186.57
DD	O2	Line Rental Charge	23.57	3.93	19.64
DD					
DD	Yu Energy	Streetlight Energy	73.26	3.49	69.77
DD	Yu Energy	Streetlight Energy	18.54	0.88	17.66
Total			13606.77	600.00	13006.77