

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held
At the Baptist Church Hall, Dunnington on Wednesday 7th February 2024.

Present: Councillors: K James (Chairman), R Green, L Maude, J McLean, D Price & L Stanley.

Police & Crime Commissioner Phillip Seccombe, Donna Bowles, Clerk to the Parish Council

Also in attendance: 4 members of the public.

1.	<p>Apologies considered for absence: Cllr Meakins - accepted</p>
2.	<p>Register of Interests: Members were reminded of the need to keep their register of interests up to date Members were reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.</p> <p>Declare the existence of any Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI) for any agenda item</p> <p>Declaration of Interests: DPI – None declared, ORI – None declared, NRI – None declared</p> <p>Members were also reminded of the need to declare predetermination on any matter.</p>
3.	<p>Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.</p> <p>Phillip Seccombe, Warwickshire Police & Crime Commissioner was in attendance to discuss his role and held an open Q&A session afterwards.</p> <p>Issues raised included with the Commissioner:</p> <ul style="list-style-type: none"> a) Lack of Visibility & presence of Uniformed Officers, b) 999 response, c) the role of the Police Community Support Officer, d) policing numbers & recruitment, e) Response times to 111 calls , f) frustration of residents in receiving a response or feedback, g) Theft of motor vehicles, h) Access to reporting incidents in person at a local police station (Stratford upon Avon) <p>Commissioner Seccombe asked that the Parish Council should write to him outlining the general views of policing within the parish of Salford Priors and what is important to the residents.</p> <p>The Chairman thanked him for his time and insight on policing in Warwickshire, the responses to the questions and the role and responsibilities of the Commissioner.</p> <ul style="list-style-type: none"> a) 4 members of public were present: <ul style="list-style-type: none"> - Thanked the Parish Council for the new defibrillator at Abbots Salford and asked whether any training is going to be provided. This is being investigated. - Reported an accident involving a lorry delivery to Angus Soft Fruits. She has contacted Angus Soft Fruits who thanked her for the information. The Chairman advised that the turning into the business is an established use; it is a C road which gives HGVs the right to travel on the road. This will be fully discussed under agenda item 10. b) No under 18s were present. c) County Councillor Daren Pemberton’s Report – not in attendance, no apologies or report received d) District Councillor Stanley’s Report – <ul style="list-style-type: none"> - taken part in gypsy and traveler enforcement training - carried out a walkabout in Salford Priors, Dunnington & Abbots Salford to talk with residents - The Climate Change fund is now live. <p>The Chairman closed the open forum and reconvened the meeting at 20:10</p>
4.	<p>Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Wednesday 17th January 2024 at the Memorial Hall, Salford Priors were agreed by the Council to be a true record of the meeting and signed by the Chairman.</p>
5.	<p>Planning Matters: No planning applications to consider.</p>

	<p>Decisions: 23/02738/FUL - Ground floor extension to existing dwelling house at The Lodge, Chapel Oak, Salford Priors, Warwickshire WR11 8SR. Planning Permission Granted.</p>
6.	<p>Clerk's Progress Report:</p> <ul style="list-style-type: none"> a) Further update has been requested regarding the landscaping Completion Certificate for the Open Space. b) Dogs on leads signs have been received and installed at the playing field. Resolved c) Meeting to take place Thursday 8th February with National Highways regarding the roundabout on the A46. d) "Unsuitable for HGV Signage" has now been installed at both entrances to New Inn Lane. Resolved
7.	<p>Highways Officer: No jobs at this time.</p>
8.	<p>Working Groups Update:</p> <ul style="list-style-type: none"> a) Infrastructure & Built Environment: Members noted the report: <ul style="list-style-type: none"> - Highways – Station Rd/Evesham Rd Traffic Calming Lighting Scheme. <ul style="list-style-type: none"> o Members noted Clerk has chased several times for the formal quotes for this scheme. o Members have expressed their disappointment at the standard of the 'speed cushions' on School Rd; they are concerned that the school drop off layby will cause road could more of a problem for children crossing the road. o Concerned around the scheme not meeting or representing the initial plans for the traffic calming measures for school road. Council to monitor on going work. o Clerk to request a road safety audit for School Rd. - Public Open Space – <ul style="list-style-type: none"> o There has been a delay regarding the installation of the seven flowering cherry and ten rowan trees – it is anticipated this will take place shortly o Damage has been caused on the open space by the contractors installing the traffic calming works. Clerk to bring this to the attention of CALA. - NDP – informal workshop to be held, possibly April, for residents to look at the draft South Warwickshire Local Plan proposals, to start review of the Salford Seven Neighbourhood Development Plan. - Playing Field – Members noted Cllr Green's concerns regarding the signage. The tree survey has taken place; some works to be advised to Salford Priors School. - Garden Allotments - Members noted the completed lease has now been received. The original will be sent once registration has been concluded at the Land Registry. This may take considerable time for it to be registered by the Land Registry. - PROW – nothing to report - TOPs - Members noted: <ul style="list-style-type: none"> o Fire alarm installation works are due to take place on 27th & 28th February o All smart meter installations are fully booked at present. Clerk continues to monitor. o Quotes are being obtained for re-roofing, fascia boards and guttering. b) Communications - Parish Connect magazine is currently being put together; once ready for printing Cllr Stanley will forward to the Clerk for Members to approve. c) Planning – this Committee has not been required to meet between Parish Council meetings. d) Project Delivery Group – Members noted Clerk is still waiting to hear from landowner at the entrance at Bomford Way.
9.	<p>Community:</p> <ul style="list-style-type: none"> a) Members considered the quote received to install a defibrillator on the streetlight at Rushford. It was decided it is too expensive to install on the streetlight. Clerk to obtain a quote for provision and installation of a stand-alone defibrillator which can be installed in the area. b) Members noted the Clerk has issued an order to remove moles at Abbot's Salford and on verge outside Piper Homes.
10.	<p>Matters Raised by Councillors: Cllr Stanley - Response to resident's email regarding HGV access & egress to Angus Soft Fruits Ltd on School Road and a collision that took place between an articulated lorry and a resident's car. Following discussion, it was agreed that the Parish Council has no remit on this complaint, this is a matter between the two third parties involved. As the incident happened on a Public Highway the matter of any highway safety will be forwarded on to County Councillor Daren Pemberton for his consideration.</p>
11.	<p>Correspondence Considered: It was resolved to accept the following:</p> <ul style="list-style-type: none"> a) maintenance quote for the flagpole by the Memorial Hall. House of Flags £350.00

	<p>b) annual maintenance plan of fire alarm system (2 visits) at TOPs APM Fire & Security Ltd. £140.00</p> <p>c) quote for fire extinguisher maintenance at TOPs APM Fire & Security Ltd. £50.00 plus £4.92 per unit</p>															
12.	<p>Correspondence Noted: Members noted LO1-18 has now been removed and replaced with LO2-23 legal briefing note. This relates to the Power to Fund Works to Property Relating to Affairs of the Church or Held for an Ecclesiastical Charity (England Only). Cllr James proposed that the sum of £3,250 is awarded to St Matthews Church towards the repair of the roof which will come out of CIL monies. This is 25% of the sum remaining that St Matthews have to raise to complete the repairs following the theft of the lead roofing from the Grade 1 listed building, which is in accordance with the Parish Council's CIL Policy. Cllr Price seconded. On being put to the vote unanimous approval.</p>															
13.	<p>Policy Reviews: The following policies were all reviewed and approved:</p> <p>a) Recruitment</p> <p>b) Policy & Procedures for Handling Requests for Information</p> <p>c) Risk Management</p> <p>d) Retention of Documents & Records Management</p> <p>e) Publication Scheme</p> <p>f) Asset Register as amended</p> <p>g) Data Audit Schedule</p>															
14.	<p>Finance:</p> <p>a) As the February meeting is two weeks earlier than usual, Council approved that the Clerk will implement the delegated out of meeting Payment Process for all suppliers invoices and staff salaries to be paid in full with the authorisation of the Chairman.</p> <p>b) Members noted the S137 limit for 24/25 has been announced as £10.81. This is an increase from the current year which is £9.93.</p> <p>c) Members noted the bank account balances:</p> <table border="1" data-bbox="252 1070 1359 1308"> <tr> <td>Lloyds Deposit Account</td> <td>57,990.96</td> <td>(Revenue)</td> </tr> <tr> <td>Lloyds Current Account</td> <td>5,165.25</td> <td>(Revenue)</td> </tr> <tr> <td>Lloyds Warm Hub Acc</td> <td>1,504.78</td> <td>(Revenue)</td> </tr> <tr> <td>Lloyds CIL Account</td> <td>343,847.59</td> <td>(CIL Regulated Spend)</td> </tr> <tr> <td>Total Fund Balance (07-02-2024)</td> <td>408,508.58</td> <td></td> </tr> </table>	Lloyds Deposit Account	57,990.96	(Revenue)	Lloyds Current Account	5,165.25	(Revenue)	Lloyds Warm Hub Acc	1,504.78	(Revenue)	Lloyds CIL Account	343,847.59	(CIL Regulated Spend)	Total Fund Balance (07-02-2024)	408,508.58	
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15.	<p>Date of Next Meeting:</p> <p>a) Council confirmed the date of the Parish Meeting at 7.00pm on Wednesday 21st February at the Memorial Hall, Salford Priors to discuss the Review on the Resilience of Warwickshire Fire & Rescue Service</p> <p>b) Council confirmed the date of the Ordinary Parish Council Meeting at 7.00pm on Wednesday 20th March 2024 at the Memorial Hall Salford Priors.</p>															
16.	<p>Closure of Meeting: The Chairman closed the meeting at 21:10 hrs</p>															

Chairman: _____ Date: _____