

## Salford Priors Parish Council

### Minutes of the One Hundredth and Twenty-Ninth Annual Meeting of Salford Priors Parish Council held at The Memorial Hall, Salford Priors on Wednesday 15th May 2024.

**Present:** Councillors: K James, R Green, L Maude, J McClean, J Meakins, L Stanley,  
Donna Bowles, Clerk to the Parish Council,

**Also in attendance:** 2 members of the public.

<b>1.</b>	<p><b>Election of Chairman:</b> Cllr R Green nominated that Cllr Kim James be appointed Chairman of the Council for municipal 2024/2025, which was seconded by Cllr McClean. There being no other nominations, Cllr Kim James confirmed he was happy to accept and was elected to the position of Chairman unopposed. Cllr James thanked the Members for their vote.</p>
<b>2.</b>	<p><b>Chairman's Declaration of Acceptance of Office:</b> Cllr James signed the Declaration of Acceptance of Office, witnessed by the Clerk to the Parish Council.</p>
<b>3.</b>	<p><b>Election of Vice-Chairman:</b> Cllr Meakins nominated Cllr Green, with Cllr McClean seconding. Cllr Green confirmed she was happy to accept and was elected to the position of Vice-Chair unopposed.</p>
<b>4.</b>	<p><b>Apologies for Absence:</b> Cllr Price</p>
<b>5.</b>	<p><b>Register of Interests:</b> Members were reminded of the need to keep their register of interests up to date Members were reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.</p> <p>Declare the existence of any Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI) for any agenda item</p> <p><b>Declaration of Interests:</b> DPI – None declared, ORI – None declared, NRI – None declared</p> <p>Members were also reminded of the need to declare predetermination on any matter.</p>
<b>6.</b>	<p><b>Appointments to Working Groups:</b></p> <p>a) <b>Rights of Way Inspector:</b> Cllr James proposed that Mr Alan Green should act as Rights of Way Inspector. Members agreed.</p> <p>b) <b>Playing Field Inspector:</b> Council agreed that the Clerk should act as Playing Field Inspector.</p> <p>c) <b>Amenities Contract Supervising Officer</b> – Council agreed that the Clerk should act as the Amenities Contract Supervising Officer</p> <p>d) <b>Communications</b> – Cllrs Stanley, McClean &amp; Maude were appointed to this group.</p> <p>e) <b>Infrastructure &amp; Built Environment</b> - Cllrs James, Green, McClean &amp; Price were appointed to this group.</p> <p>f) <b>Planning Committee</b> – Cllrs James, Meakins, Green &amp; Price were appointed to this group.</p> <p>g) <b>Project Delivery Group</b> – Cllrs James, Green representing the Parish Council, Mr Alan Green &amp; Mr Joe Harvey</p> <p>h) <b>Finance Audit Panel</b> – Cllrs James &amp; Price were appointed to the panel with the Clerk.</p> <p>As per Working Groups Terms of Reference there should be a minimum of three Councillors per working group. Lead to be appointed to each Group.</p>
<b>7.</b>	<p><b>Appointments to Outside Bodies:</b></p> <p><b>Memorial Hall Committee</b> - Cllr Meakins was nominated and agreed by Council.</p> <p><b>TOPs Management Committee</b> – Cllrs James, Maude &amp; Stanley were nominated and agreed by Council.</p> <p><b>Perkin's Educational Foundation:</b> Council noted that the Councils current representatives on the Perkin's Educational Foundation are Dr S Roberts, Mrs K Kavanagh, Mr T Genders &amp; Mr J Hibbard</p>
<b>8.</b>	<p><b>Approval of Council's Regulatory Documents:</b></p> <p>a) Standing Orders: Members noted the changes regarding procurements and unanimously agreed the acceptance of these regulations.</p> <p>b) The review of the Financial Regulations has been deferred to the June meeting – new model regulations received.</p> <p>c) Scheme of Delegation – deferred to the June meeting.</p>

9.	<b>Closure of Annual Meeting:</b> The Chairman closed the meeting at 19:15.
----	--

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_